

बिहार सरकार
मुजफ्फरपुर इंस्टीच्यूट ऑफ टेक्नोलौजी
मुजफ्फरपुर-842003
(विज्ञान एवं प्रावैधिकी विभाग के अन्तर्गत, बिहार, पटना)

पत्रांक ११६/

मुजफ्फरपुर, दिनांक 12/05/2018

प्रेषक,

प्राचार्य-सह-सदस्य सचिव शासी निकाय,
एम.आई.टी., मुजफ्फरपुर।

सेवा में,

1. माननीय आयुक्त तिरहुत प्रमंडल-सह-अध्यक्ष शासी निकाय, एम.आई.टी., मुजफ्फरपुर
2. जिला पदाधिकारी, मुजफ्फरपुर - सदस्य
3. वरीय पुलिस अधीक्षक, मुजफ्फरपुर - सदस्य
4. कुलपति, बी.अर.ए.बी.यू. मुजफ्फरपुर - सदस्य
5. प्रतिनिधि, उप आरक्षी महानिरीक्षक, मुजफ्फरपुर - सदस्य
6. प्राचार्य, श्री कृष्ण मेडिकल कॉलेज, मुजफ्फरपुर - सदस्य
7. जिला लेखा पदाधिकारी, मुजफ्फरपुर - सदस्य
8. अधीक्षण अभियंता, पी.डब्ल्यू.डी. भवन, मुजफ्फरपुर - सदस्य
9. अधीक्षण अभियंता, पी.एच.ई.डी., मुजफ्फरपुर - सदस्य
10. अधीक्षण अभियंता, विद्युत बोर्ड, मुजफ्फरपुर - सदस्य
11. प्राचार्य, राजकीय पॉलिटैकनिक, मुजफ्फरपुर - सदस्य
12. प्राचार्य, राजकीय महिला पॉलिटैकनिक, मुजफ्फरपुर - सदस्य
13. प्राचार्य, एम.आई.टी., मुजफ्फरपुर - सदस्य सचिव

विषय:- एम.आई.टी., मुजफ्फरपुर के शासी निकाय के कार्यकारिणी की 05.05.2018 की बैठक में लिए निर्णयों के अनुमोदन के सम्बन्ध में।

महाशय,

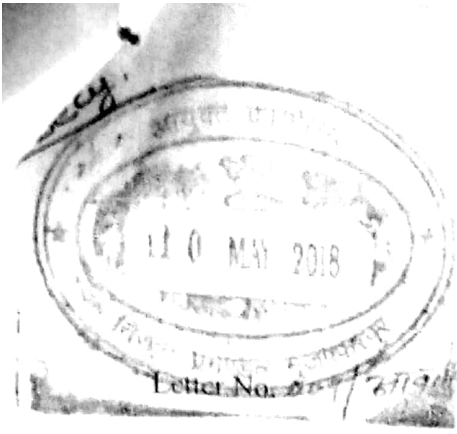
उपरोक्त विषय के सम्बन्ध में सूचित करना चाहेंगे कि दिनांक 05.05.2018 को शासी निकाय की बैठक में लिये निर्णयों को माननीय आयुक्त तिरहुत प्रमंडल-सह-अध्यक्ष शासी निकाय, एम.आई.टी., मुजफ्फरपुर ने अनुमोदित कर दिया है।

अनुमोदित निर्णय की प्रति सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित की जा रही है।

अनुलग्नक:- यथोक्त।

विश्वासभाजन,

प्राचार्य-सह-सदस्य सचिव शासी निकाय
एम.आई.टी., मुजफ्फरपुर



Date:06.05.18


From Principal cum Member Secretary
GB, MIT, Muzaffarpur

To Commissioner Tirhut division cum Chairman
GB, MIT, Muzaffarpur

Subject Approval of MoM

Sir

Minutes of meeting of Governing Board meeting held on 05.05.18 at MIT, Muzaffarpur is attached for approval before circulation.

Yours Obediently

Principal
MIT

**MUZAFFARPUR INSTITUTE OF TECHNOLOGY,
MUZAFFARPUR**

Muzaffarpur Bihar-842003 (Est. 1954)
(Under the Department of Science & Technology, Bihar)

Minutes of Meeting of the Governing Body

Meeting of Governing Body

Date- 05.05.2018, Time- 11.00 am

Venue- Principal's Office, M.I.T. Muzaffarpur

Proceedings of the meeting of the Governing Body (GB) of MIT, Muzaffarpur was held on 05.05.18 at 11 a.m. in the office of Principal, MIT Muzaffarpur, under the chairmanship of Shri H.R. Srinivasa, Commissioner Tirhut Division cum Chairman Governing Body, MIT, Muzaffarpur.

The Following members were present:

1. Commissioner, Tirhut Division cum Chairman Governing Body
2. District Magistrate, Muzaffarpur
3. Senior Superintendent of Police, Muzaffarpur
4. Vice Chancellor, Bihar University
5. Representative of DIG Tirhut Division
6. Principal, SKMCH, Muzaffarpur
7. District Account Officer, Muzaffarpur
8. Supt. Engineer, PWD- Building
9. Supt. Engineer, PHED
10. Supt. Engineer, Electricity Board
11. Principal, Government Polytechnic, Muzaffarpur
12. Principal, Government Women Polytechnic, Muzaffarpur
13. Principal, Muzaffarpur Institute of Technology, Muzaffarpur

After discussion following decisions were taken

Agenda Item

1. Renovation of Audio Visual Hall

Hon'ble Minister Department of Science and Technology, Government of Bihar Shri. Jai Kumar Singh, during his visit in the campus on 12.10.2017 announced the renovation of existing Renovation of Audio Visual Hall (AVH). Accordingly request was made to PWD Building Division to prepare a DPR of the same on turnkey basis (Letter No.2068 Dated 13.10.17 and letter no. 678 Dated 18.04.2018). Deputy Director (Planning) on behalf of Science and Technology has already requested the Executive Engineer, PWD Building Division to expedite the matter so that necessary financial sanction can be given by the competent authority.

The concerned department may be instructed to do the needful so that the process of financial sanction can be completed at the earliest.



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Decision: Supt, Engineer, PWD Building was asked to prepare detailed project report (DPR) within one month from the empanelled consultant. Project will be undertaken preferably on turnkey basis.

2. Repair/Maintenance, Renovation and Construction of wall and other items in the Administrative and Academic Block

a) The repair/maintenance, renovation of administrative and academic block is going on at a very slow pace. After 14th December incident the PWD Building Division has been requested twice (Letter no.2574 dated 23.12.17 and letter no. 19 dated 04.01.18) to expedite the repair/renovation process on priority basis specially the lavatory/toilet, but the work progress is unsatisfactory.

b) The college has also requested to fill the low lying area of newly constructed block of Leather Technology so that water logging can be prevented during the rainy season. In the same letter the security concern of the campus was also raised due the movement of unwanted elements through the small open space between Leather Technology and existing office of Electricity Boards and it was requested to cover the space by constructing a boundary wall. (Letter No. 1777 dated 22.09.16, letter no.1372 dated 15.10.16 and letter no. 1863 dated 01.09.2017).

c) It is also being observed that local residents/unwanted elements of the surrounding areas are scaling over the wall at many points thus making the security of the campus vulnerable especially during odd hours. Since the height of boundary wall of the campus is less than 6 feet, hence to prevent this a request letter to PWD Building Division has been sent to fix 3 feet grill over the existing wall (Letter no. 1401 dated 24.07.2001)

Following two points require consideration/attention:

- i) Since the college does not receive any copy of work order which is being issued to contractor by the competent authority/concerned department, thus virtually preventing the college authority to observe the work progress either quantitatively or qualitatively. Hence a copy of work order should be given to the college so that complain/correction can be avoided after the work completion.
- ii) It is also being observed that when new work is carried out, many of the portions/area of the campus are left due to non-inclusion in the proposal itself. Therefore, if the college is kept in the loop while submitting the proposal by PWD, Building Division such lapses can be minimised. At the same when parent department makes enquiry about the progress report, proper information can be submitted timely.

Submitted for discussion and necessary direction to the competent authority/department.

Decision: Supt. Engineer, PWD Building assured that the work order alongwith BOQ of all ongoing work will be provided immediately to Principal, MIT, Muzaffarpur and directed the EE/AE to submit the progress of all on going works with necessary details including quality control inspections to the Institute. In future, the concerned department will consult the college before submitting DPR to the competent authority to avoid non-inclusion of some work/area.

3. Repair/Maintenance, Renovation and Construction of wall, security shed and other items in the Hostel Area

a) As per the direction of hon'ble supreme court, AICTE issued certain guidelines to all colleges to prevent ragging in the campus. In the light of above the College requested to PWD- Building

Signature

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Division to construct a wall around the hostel number -1 on priority basis where first year students are staying (Letter no. 938 dated 27.05.2017 and letter no. 2414 dated 27.11.2017) but the construction is yet to start. In case of any ragging complaint, it may become contempt of Hon'ble Supreme Court order directly or indirectly, hence the construction should be completed at the earliest.

b) No guard room/check post is available in any hostel which is making the duty of security guard very difficult especially during adverse weather condition thus making the security of the hostel vulnerable. Hence a request was made by the college authority to PWD- Building Division to do the needful at the earliest. (Letter no. 1402 dated 24.07.2017).

c) The road inside the main campus has been constructed, but the hostel area road is yet to be constructed. The college authority has already requested the PWD Building division to do the needful (Letter no.1400 dated 24.07.2017).

d) The toilets in general and sewage disposal system in particular of all the hostels are in dilapidated condition and is creating cleanliness hazard in and around the hostel thus putting inmates into health at high risk. Though the college is trying its level best to do the bare minimum maintenance through internal resources but considering the enormous volume of work it is virtually impossible for the Institution to replace the existing system with its own resources.

e) Students are staying in Hostel No. 7 but the construction of mess and common room is yet to start, though the money has been transferred from Science and Technology Department to PWD Building Division.

Submitted for discussion and direction to the concerned department to do the needful at the earliest.

Decision: Guard rooms in the hostels to be constructed of pre-fabricated panels immediately by taking sanction from DM as priority work.

A letter on behalf of Chairman, GB, should be written to Director, Science and Technology Department for financial sanction of construction of wall of hostel no.-1, so that AICTE guidelines can be fulfilled.

Estimation for renovation of toilet and facilities for drinking water should be prepared immediately so that the same can be submitted to competent authority for technical and financial approval.

PWD Building division will take urgent action to repair the existing sewage system before rainy season to avoid any health hazard in the campus.

4. Non submission of progress report to Science and Technology Department for the Special repair work carried out for Administrative Block and Hostel in the financial year 2014-2015 against the sanctioned amount 1,48,59,600/- (One crore forty eight lacs fifty nine thousand six hundred).

As per the letter of Science and Technology [Letter no. Vi. Pra.(II) Y1-4-2004-2988/Patna dated 26.12.14, Sr. No.8] the college in consultation with PWD Building Division was supposed to send the progress report every month. The college authorities requested the Executive Engineer, PWD

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to provide the information (Letter No. 537 dated 07.04.2017) in the following format for onward transmission to the department, but the Institution is yet to receive the required information.

S.N.	Proposed work	Sanctioned amount	Details of the work completed	Remaining work to be completed
1.	Special repair work of main building of the institution	26,36,200/-		
2.	Special repair work of Hostel -1 of the institution	59,34,400/-		
3.	Special repair work of Hostel -2 of the institution	17,80,300/-		
4.	Special repair work of Hostel -3 of the institution	10,17,200/-		
5.	Special repair work of Hostel -4 of the institution	10,07,800/-		
6.	Special repair work of Hostel -5 of the institution	24,83,700/-		

Submitted for discussion and direction to the concerned department to do the needful at the earliest.

Decision: *Supt. Engineer directed the concerned EE/AE to submit the report within 15 days to the office of Principal for onward transmission to Deptt. of Science and Technology.*

✓ Urgent need of repair and maintenance of residential area

The quarters in the residential area is in the dire need of repair and maintenance. There is a general complain that the repair work is never being completed, which makes the residence unusable especially during rainy season. The PWD- Building Division has been requested many times to repair the different quarters (Letter No.626 dated 24.04.17, letter no. 1403 dated 24.07.17, letter no. 1713 dated 11.08.17, letter no. 1850 dated 31.08.17, letter no. 2303 dated 03.11.17, letter no.2575 dated 23.12.17, letter no. 235 dated 13.02.17, letter no. 356 dated 21.02.18, letter no. 394 dated 27.02.18), but the work is yet to be taken up.

Submitted for discussion and direction to the concerned department to do the needful at the earliest.

Decision: *PWD Building division will prepare details of all necessary works and submit to government for technical and financial approval. If the work can be categorized as special repair works, necessary estimates need to be prepared accordingly for the approval from the competent authority. The same may be completed within next one month keeping in view of the impending rainy season.*

6. Yearly Mandatory Certificate to be issued by the PWD for extension of approval of the institution by AICTE

For yearly extension of approval (EOA) of the institution by AICTE, submission of following certificates issued by PWD Building Division is mandatory:

- Occupancy certificate
- Plan of building and plan approval number
- Annual maintenance cost of the building
- Structural safety certificate

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e) Certificate regarding sewage disposal system and all weather road
Request to issue the above certificate has been made by the Principal, MIT (letter no. 2589 dated 23.12.17, letter no. 91 dated 15.01.18, letter no. 145 dated 30.01.17, letter no. 174 dated 04.02.17). In the absence of these mandatory certificates, the Institution is facing lot of problems in getting the annual EOA from AICTE.

Submitted for direction to the concerned department to do the needful at the earliest.

Decision: The institute will provide format to PWD building division and accordingly the mandatory certificates will be issued by the competent authority of PWD-Building Division.

7. Repair and Renovation of Existing Sewage system of campus

a) The existing sewerage system of the campus (Administrative, Academic and Hostel area) has become non-functional. Being very old it apparently seems that at many points the connections between sewerage pipe has been broken/ some of the pipes are damaged/ and filled with soil or other dry sewage solid.

b) Another serious problem facing all the hostels are disconnection at many points between toilet and septic tank/ septic tank and soak pit. It is due to damaged connection pipes and is causing a serious health hazard for the boarders.

Submitted for direction to the concerned department to do the needful at the earliest.

Decision: Since the life of sewage system is almost over, the PWD Building Division will prepare a Detailed Project Report (DPR) for technical and financial approval from the competent authority on priority basis.

8. Construction of Main Kachha Drain passing through the campus

The main kachha drain of the city is passing through the hostel area and starts over flowing during rain thus creating serious health hazards problem to the hosteller. For proper flow of sewage and waste water through this kachha drain all-round the year, it is necessary to convert this into a covered pakka drain and the same can be used as pavement also.

Submitted for direction to the concerned department to do the needful at the earliest.

Decision: PWD Building division should find out whether this Kachha drain system can come under smart city project and if yes, necessary funds should be sanctioned with approval from governing agencies. Otherwise, PWD Building Division need to prepare a DPR and submit it for necessary action.

9. New Electrical Connection for Hostel No.7

In Hostel No.- 7, No power connection has been given from pole to cable. Before allotment of the room, a request was sent to Executive Engineer, PWD- Building Division to do the needful at the earliest. Since students are residing, as of now temporary connection has been provided to the hostel by college care taking

Submitted for direction to the concerned department to do the needful at the earliest.

Decision: Since the work has been completed by the college, the PWD electrical division should check the safety aspect of the connection to avoid any accident/hazard.

10. To provide water connection from the main water supply line to Girls Hostel and Hostel No. 7

Signature

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Hence Municipal Corporation should be instructed to collect the garbage from the campus regularly.

Submitted for direction to the concerned department to do the needful at the earliest.

Decision: Necessary instruction will be issued from the office of DM to Municipal Commissioner, Muzaffarpur to do the needful.

14. Approval of recommendation of Disciplinary Committee regarding the 14th December incident in the campus by the students

As per the report there were some altercations between students of MIT and I. S. College on 14th December after the first sitting university examination. All the students of MIT reached the campus at around 2pm, attacked the administrative block and completely ransacked it thus putting the life of faculty, staff and principal and their property in-danger. Principal issued a letter to the Chairman, Disciplinary Committee to identify the culprit and recommend the punishment. The committee has submitted their report to Principal with recommendation.

Report submitted for discussion and approval.

Decision: Following punishments were approved

S.N.	Students Name and Roll No.	Category of offence	Rule	Disciplinary Recommended	Action
1.	Ravishankar Mehta(14IT18)	Major	3(XIV) & 3(XVII)	Rustication for one year with Rs.25000/- fine	
2.	Nishant Kiran (15M44)	Major	3(XIV) & 3(XVII)	Rustication for one year with Rs.25000/- fine	
3.	Saurabh Srikant (15E41)	Major	3(XIV) & 3(XVII)	Rustication for one year with Rs.25000/- fine	
4.	Meraj Ahmad (15M58)	Minor	3(XVII)	Rs. 50000/- Fine, Withholding of Character certificate for one year, rustication from hostel and cancellation of scholarship, if any	
5.	Amit Ranjan (14C34)	Minor	1	One black dot	
6.	Alekh Raj (14E62)	Minor	1	One black dot	
7.	Kunal Gaurav(14LT11)	Minor	1	One black dot	
8.	Satish Kumar Singh (14E32)	Minor	1	One black dot	
9.	Amit Kumar(14M13)	Minor	1	One black dot	
10.	Chandan Prakash (14E20)	Minor	1	One black dot	
11.	Sandeep Kumar Suresh (15E11)	Minor	1	One black dot	
12.	Himanshu Kumar (15EC20)	Minor	1	One black dot	
13.	Kishlay Kumar Keshav(15C56)	Minor	1	One black dot	
14.	Muktadeer Alam (15IT02)	Minor	1	One black dot	
15.	Hasnain Kashim (15EC47)	Minor	1	One black dot	
16.	Roshan Kumar Singh (16LEM09)	Minor	1	One black dot	
17.	Md. Akram Alam (16M02)	Minor	1	One black dot	

Signature

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15. Approval of establishment of Earthquake Safety Clinic (ESC) in the MIT Campus by Bihar Disaster Management Authority(BDMA)

Principal MIT received a letter from the Secretary BDMA (Letter No. 793 dated 13.03.18) regarding the establishment of Earthquake safety clinic in the college. The Science and Technology Department has already granted permission to provide the required space and signed MOU with BDMA. Cost involved in converting the space as per the requirement of ESC will be borne by BSDM.

Letter with relevant document submitted for discussion and final approval.

Decision: Approved

16. Removal of encroachment in the campus

Many of the temporary structures have come within the campus, nearby hostels and many of them are menial labours of the college hostel. But in the meantime it has come into the notice of College administration that many of them are working outside or in other organisation. Although the college has given notice to one and all to remove the unauthorised structures (Notice no. 29 dated 28.02.18) but it is not being removed, since many of them are connected to influential local social and political organisation.

Submitted for direction to the concerned authorities to do the needful.

Decision: After identifying the illegal encroachments in the campus, the college will issue a notice to them to vacate the same within 15 days. If it is not being vacated by the occupants, the information should be sent to the district administration for appropriate action.

17. Fixation of Penal rent for over staying in the college quarter post retirement

College is not able to allot quarter to new teachers since many of the employees are overstaying even after retirement. As per the order of PWD Building Division (57492 dated 31.03.14) any employee can stay upto two months after retirement. After that penal rent at the rate of 15 times the existing market price will be fixed (Letter no. 833130 dated 12.01.17). Principal MIT has requested the PWD to fix rent for the employees who have violated the above clause (Letter no. 247 dated 12.02.18).

Submitted for direction to the concerned authorities to do the needful.

Decision: PWD building will submit the existing market rate per square feet to college. Based on this information, the Principal of the college will issue notice to the residents to pay 15 times the existing market rate per month as per rule.

18. Any other Item

a) DPR for Additional space of Library and Reading Room

As per the Extension of Approval (EOA) letter issued by AICTE for the academic year 2018-19 (F.No. Northern/1-3511920447/2018/EOA dated 04.04.2018) the deficiency column against Library and Reading Room shows yes, which need to be complied within six month from the date of issue of approval. Hence PWD Building division may be requested for the extension of reading room and other space in the same floor for the existing library on priority basis.

Submitted for approval and necessary direction to the concerned authorities to do the needful.

Decision: Considering the AICTE observation, PWD Building will prepare a DPR for extension of reading room and other space, so that the same can be submitted for technical and financial approval immediately.



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b) Appointment of New Faculty and Faculty Training under TEQIP-III
Detail of faculty (New Joining) branch wise

S.N.	Branch	No. of Faculty	Mode of Appointment	
			BPSC	NPIU
1	Civil Engg.	12	06	06
2	Mechanical Engg.	17	07	10
3	Electrical Engg.	07	02	05
4	Leather Technology	01	01	-
5	ECE	07	04	03
6	IT	05	03*+01	01
7	Mathematics	01	-	01
8	Physics	01	-	01
9	English	01	-	01

03* - On deputation at Head Quarter

Faculty Training under TRQIP-III

S. N.	Type of Training	No. of Faculties	Venue	Duration
1.	Professional Development Training (PDT)	03	IIM (Indore, Trichrnappalli, Kashipur)	01 week
2.	Induction Training Programme	31	IIT (Knp, Khgpur, BHU)	01 week
3.	Accreditation Awareness Workshop	72	MIT	02 days
4.	Training Programme on Active Learning (4.6.18-9.6.18)	75	IIT Hyderabad	01 week

c) Students Achievement at Inter-College/State/National level

S.N.	Level	Name of Event	Result	Remarks
1.	National	GATE Examination	77	C-27, M-24, E-14, IT-8, ECE-2
2.	College and National	Placement	23	CE-05, EE-05, ME-13
3.	State	Mobile Robotics (India Skill Bihar)	01	2 nd Prize, Selected for National level Skill Competition
4.	National	DRDO Robotics and one Unmanned Systems Exposition (DRUSE)	03	1 st in Eastern Zone and nominated for National Level competition
5.	National	Medtech Hackathon	02	2 nd Prize at IIT Patna
6.	State	Rangoli	03	3 rd Position -DST
7.	State	Badminton	04	1 st Position for both Boys and Girls-DST
8.	Inter-College	Debate	04	1 st and 3 rd at IITISM Dhanbad
9.	Inter-College	Hand Painting	02	1 st at IITISM Dhanbad

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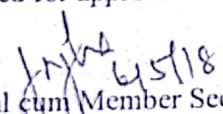
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d) **Some Good Practices initiated recently at College Level**

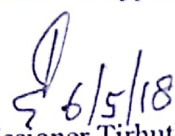
- i) Compulsory Biometric attendance (M&E) for all employees since Feb.17
- ii) To prevent the unfair means in the examination, all examination including internal assessment being conducted under CCTV
- iii) First time in last 30 years first year students allotted one hostel and ensured common mess
- iv) Serious attempt by the college administration to remove the ragging menace by involving all staff (Teaching/Nonteaching) and doing additional duty from 7am-10pm.
- v) M.Tech started in the year 2017-2018

Decision: Noted

Submitted for approval before circulation.


Principal cum Member Secretary
GB, MIT, Muzaffarpur

~~Approved/Not Approved-~~


6/5/18
Commissioner Tirhut Division
Cum
Chairman, Governing Board