



Principal Office
MUZAFFARPUR INSTITUTE OF TECHNOLOGY,
MUZAFFARPUR, BIHAR – 842003
(Under the department of Science & Technology, Bihar, Patna)

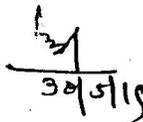
Office Order No.: 712

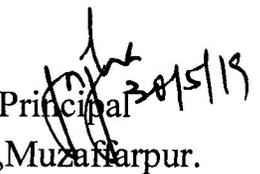
Dated: 30/5/19

OFFICE ORDER

Important instructions for faculties of the Institute regarding summer vacation 2019:-

1. All HOD's will be detained and in case of urgency they will avail leave with their substitute after due permission from Principal.
2. All faculties will be detained in the vacation. If required they will be allowed to leave the Institute after proper permission of their concerned HOD after due consent from the undersigned.
3. Warden will be detained during vacation.
4. The faculties who are engaged in procurement, are expected to complete the whole process by 30th June 2019.
5. TEQIP faculties who are residing in the campus are directed to deposit house rent and electricity bill as per rule immediately.
6. HOD (L.Tech) has been directed to submit SAR by 15-06-2019.


30/5/19


Principal
MIT, Muzaffarpur.