MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR

Muzaffarpur Bihar-842003 (Est. 1954)
(Under the Department of Science & Technology, Bihar)

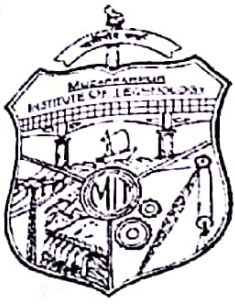## Third meeting of the Board of Governors under TEQIP-III
Date- 19.05.2018
Time- 11.00 am
Venue- Conference Room,Tara Mandal,Patna

Agenda Items:

01/03   Approval of Action Taken Report of 2nd meeting of the Board of Governors under TEQIP-III held on 12.02.2017

02/03   Status of procurement for the next 18 months (Jan 2018- June 2019.

03/03   Date of Interview (27.05.2018) for the appointment of the TEQIP-III office staffs – Details of applications received post.

04/03   Approval of action plan from July to September

05/03   Approval of Action Plan for AICTE Mandate for the year 2018-2019

06/03   Report of training program for different Activities underTEQIP-III.

07/03   Report of detail of Expenditure in the financial year 2017-2018.

08/03   Approval of Vision and Mission of Different Departments

09/03   Any other Item.

   (i)   Action taken report for the Agenda Item 07 of First BOG meeting (2012.17)
          regarding the violence in the campus by MIT students

   (ii)   Action Taken Report regarding the accommodation of faculty appointed by NPIU in the campus

   (iii) Any item with the permission of Chair
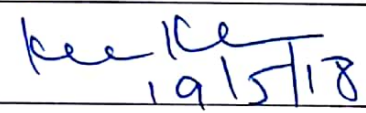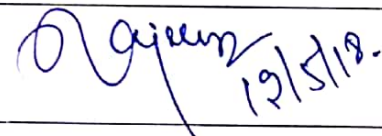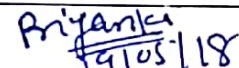
MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR

Muzaffarpur Bihar-842003 (EST. 1954)

(*Under the Department of Science & Technology, Bihar*)

The following honourable members of the Board of Governors attended the meetingheld on 19th May 2018 at TARA Mandal, Patna.

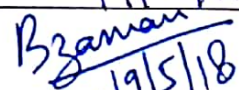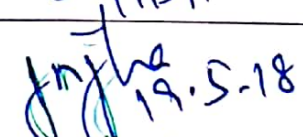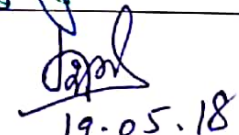| S.No.	Name	Designation	Signature
1.	ShriYogendra Prasad Ex- CMD, NHPC	Chairman, BoG	19/5/18
2.	ShriAtulSinha Director DST	Member, BoG	
3.	Prof. P K Jain Director, NIT Patna	Special Invitee	PK Jain 19/5/18
4.	ShrKeshavKumar Nodal Officer (Finance) SPA SPIU	Special invitee	Kee Ke 19/5/18
5.	Dr. Manoj Kumar Tiwari RO, AICTE, Kanpur	Member, BoG	
6.	ShriBishwajeetChoubey Chief Engineer, DRDO	Member, BoG	
7.	Dr.Rajeev Kumar Registrar, AKU, Patna	Member, BoG	Rajeev 19/5/18.
8.	Prof. J. R. P. Gupta (Rtd.) Deptt. Of Electronics, DU	Member, BoG	
9.	Dr. A.K. Rai HoD, Civil	Member, BoG	
10.	Smt. PriyankaSinha	Member, BoG	Priyanka 19/05/18
11.	Dr.BushraZaman Nodal Officer, Academic SPIU	Special Invitee	Bzaman 19/5/18
12.	Dr. J. N. Jha Principal, MIT Muzaffarpur	Member Secretary	Jnjha 19.5-18
13.	Dr. Y. N. Sharma HoD, Electrical	TEQIP-III Coordinator	19.05.18
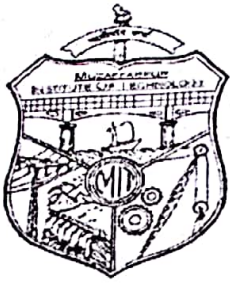
Third meeting of the Board of Governors under TEQIP-III
Date- 19.05.2018
Time- 11.00 am
Venue- Conference Room, Tara Mandal, Patna

Proceedings of the 3rd meeting of the BOG of MIT, Muzaffarpur under TEQIP-III, was held on 19-05-2018 at 11 a.m. in the conference hall, Tara Mandal, Patna, under the chairmanship of Sh. Yogendra Prasad, (Ex-CMD, NHPC) Chairman of BOG.

The Following members were present:

1.	Shri Yogendra Prasad	Chairman, BOG
2.	Dr. P.K.Jain, Director N.I.T. Patna	Special Invitee
3.	Sh. Keshav Kumar SPA, SPIU	Special Invitee
4.	Dr.Bushra Zaman Nodal Officer (Academic), SPIU	Special Invitee
5.	Dr. Rajeev Kumar Registrar, AKU Patna	Member
6.	Smt. Priyanka Sinha	Member
7.	Dr. Y.N.Sharma	TEQIP-III Co-ordinator
8.	Prof.(Dr.) J.N.Jha, Principal, MIT	Member Secretary

The following members could not attend the meeting due to prior engagement elsewhere

1. Sh. Atul Sinha, Director, DST Bihar, Patna
2. Prof.(Dr.) J.R.P.Gupta, Ex- Professor, Delhi University
3. Dr. Manoj Kumar Tiwari, RO, AICTE, Kanpur
4. Dr. A.K.Rai, HOD (Civil)

The Chairman extended the warm welcome and thanked each member for sparing their valuable time to attend the meeting. After welcome the agenda items were discussed and following decisions were taken.

01/03   **Approval of Action Taken Report of 2ⁿᵈ meeting of the Board of Governors under TEQIP-III held on 12.02.2017**

02/02   *Approval of reimbursement of GATE application fee to the students of 2014 Batch.*

Money under Assistantship (1.1.2.1) has not been provided in the last quarter. The demand of the same (Rs.2, 37,000/-) has been sent to NPIU in the prescribed Performa through Email on 10.05.2018. Only after the receipt of the money, reimbursement for GATE application fees can be done.

Resolution: *-The matter was discussed and the committee approved the Action Taken Report.*

03/02   *Approval of procurement plan for the next 18 months (Jan 2018- June 2019).*

Uploading approval of procurement plan for 5.499 crore by the competent authority on PMSS is completed. Notice for vendor registration department wise and package wise is already notified on College website.

Table-1 Notice for vendor registration has been displayed on website department wise as follows:

Sl. No.	Department	Notice No./ Date	Last Date for vendor invitation
1.	Civil Engg. Deptt.	50/17.04.2018	30.04.2018
2.	Electrical Engg. Deptt.	60/28.04.2018	10.05.2018
3.	Elec. & Comm. Engg. Deptt.	98/28.04.2018	10.05.2018
4.	Mechanical Engg. Deptt.	61/03.05.2018	18.05.2018
5.	Leather Technology Deptt.	62/03.05.2018	18.05.2018
6.	Institutional Computer-01	54/27.04.2018	05.05.2018
7.	IT Software	55/27.04.2018	05.05.2018
8.	Computer Server and Firewall	56/27.04.2018	05.05.2018
9.	IT/AC	57/27.04.2018	05.05.2018
10.	Electrical Equipment	58/27.04.2018	05.05.2018

Resolution: *-The matter was discussed and the committee approved the Action Taken Report.*

04/02   *Approval of mode of selection / Interview for the appointment of the TEQIP-III office staffs*

Date of interview for the same is 27ᵗʰ May (Sunday)

Resolution: - *Approved*

05/02   *Approval of joining of new teachers appointed under TEQIP-III through NPIU, MHRD GOI.*

Approved in the last meeting

Resolution: - *Noted*

06/02   *Report of training program for different Activities under TEQIP-III.*
Hon'ble members of BOG noted the activities under TEQIP-III

Resolution: - Noted

07/02   *Detail of Expenditure incurred during Oct., 17- Dec., 17 and in the present quarter.*
Approved by BOG. MoM uploaded on College website.

Resolution: - Noted

08/02   *Approval of action plan from April 2018 to June 2018*
NPIU approved the modified action plan from April 2018 to June 2018 after
In-corporation of AICTE mandate and the same was approved through circulation.

Resolution: - Noted

09/02   *Any other Item.*
Accommodation for newly appointed Faculty through NPIU.
Available accommodation has been allotted among the newly appointed teachers. The teachers who are still occupying the quarter even after transfer from the MIT have been asked to vacate the quarter within one month with a copy to the Principal Secretary, Department of Science and Technology. PWD Building Division has been requested to fix the panel rent as per rule for those employees who have yet to vacate the quarter even after retirement.

Resolution: - Noted

Status of procurement for the next 18 months (Jan 2018- June 2019.

Uploading approval of procurement plan for 5.499 crore by the competent authority on PMSS is completed. Notice for vendor registration department wise and package wise is already notified on College website.

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9.	IT/AC	57/27.04.2018	05.05.2018
10.	Electrical Equipment	58/27.04.2018	05.05.2018

Invitation letter of Civil Engineering Department is already generated and for the rest of the department it is under process. Last date of submission of bid for Civil Engineering Department is 31st May. Detail of vendor received till date department wise is given in the tabular form.

Submitted for discussion and approval.

Resolution: -*The matter was discussed and noted the progress of procurement. BOG suggested that procurement process should be completed at the earliest. It was also suggested that software should be procured only after procuring the hardware.*

Date of Interview (27.05.2018) for the appointment of the TEQIP-III office staffs

Interview is scheduled on 27.05.18 at MIT Muzaffarpur and the notice for the same has been sent. In the second BOG meeting it was decided that BOG will be represented by Sh. Bishwajeet Choubey but he has shown his inability due to pre. occupation. In the same meeting it was also decided that one member from mentor institute should be the part of selection committee. Dr. M.P.Singh from NIT Patna will not be able to attend the selection committee meeting due to ongoing interview at his institute.

The division of Marks for the selection process is as under: Academic-60, Interview-40
The detail of eligible and ineligible candidates are given below.

Post	Application Received	Eligible candidates	Ineligible candidates
Programme Manger	06	04	02
Account Assistant	14	11	03
Office assistant	27	15	12
Messanger cum helper	40	24	16

List of candidates post wise along with their marks in Academic is given in tabular form

Submitted for discussion and approval.

Resolution: The matter was discussed and the committee approved the division of marks for the selection process. It was also suggested that the candidates called for interview should have minimum cut off marks for academic, Interview and overall cut off percentage as 50%, 50% and 60% respectively.

04/03   **Approval of action plan from July to September**

Expected expenditure head wise is given in the Action plan for 2nd Quarter (July,18 to September,18) in tabular form.

Submitted for discussion and approval.

Resolution: The matter was discussed and the committee approved with certain modification 1.1.2.1

05/03   **Approval of Action Plan for AICTE Mandate for the year 2018-2019**

Head wise expected expenditure for AICTE mandate is given for the year 2018-2019 in tabular form, which is already approved by NPIU. This AICTE mandate expenditure shall also be reflected in the quarterly Action Plan.

Submitted for discussion and approval.

Resolution: Approved

Report of training program for different Activities under TEQIP-III.

Different training or other activities carried out under TEQIP-III

Faculty Training under TRQIP-III

S.N.	Type of Training	No. of Faculties	Venue	Duration
1.	Professional Development Training (PDT)	03	IIM (Indore, Trichrnapalli, Kashipur)	01 week
2.	Induction Training Programme	31	IIT (Knp, Khgpur, BHU)	01 week
3.	Accreditation Awareness Workshop	72	MIT	02 days
4.	Training Programme on Active Learning (4.6.18-9.6.18)	50	IIT Hyderabad	01 week

Students Activies at Inter-College/State/National level

S.N.	Level	Name of Activity	Result	Remarks
1.	National	GATE Examination	77	C-27, M-24, E-14, IT-8, ECE-2
2.	College and National	Placement	23	CE-05, EE-05, ME-13
3.	State	Mobile Robotics (India Skill Bihar)	01	2nd Prize, Selected for National level Skill Competition
4.	National	DRDO Robotics and one Unmanned Systems Exposition (DRUSE)	03	Ist in Eastern Zone and nominated for National Level competition
5.	National	Medtech Hackathon	02	2nd Prize at IIT Patna
6.	State	Rangoli	03	3rd Position –DST
7.	State	Badminton	04	1st Position for both Boys and Girls-DST
8	Inter-College	Debate	04	1st and 3rd at IITISM Dhanbad
9.	Inter-College	Hand Painting	02	1st at IITISM Dhanbad

Submitted to note and suggestion if any by the hon'ble members

Resolution: Noted

07/03   **Report of detail of Expenditure in the financial year 2017-2018.**

Detail of expenditure in the tabular form for two quarters of the previous year is attached. The extra allotment for the previous year commitment and deviation from present allotment of this quarter has been submitted in the prescribed performa to NPIU for approval.

Submitted for discussion and approval for the extra allotment.

Resolution: Noted and committee requested the SPA, SPIU to take up the matter with NPIU so that extra allotment can be released.

08/03 **Approval of Vision and Mission of Different Departments**

Vision and Mission of institute and all departments after due deliberations is submitted here for approval. It is mandatory.

Submitted for discussion and approval.

Resolution: Noted and committee requested all the member to go through the Vision Mission statement and suggestion/modification if any should be communicated to the Principal within next 07 days for incorporation, otherwise it will deem to be approved.

09/03   **Any other Item.**
(i)   Action taken report for the Agenda Item 07 of First BOG meeting (2012.17) regarding the violence in the campus by MIT students

Following punishments were given after the receipt of Disciplinary approved report

S.N.	Students Name and Roll No.	Category of offence	Rule	Disciplinary Action Recommended
1.	Ravishankar Mehta(14IT18)	Major	3(XIV) & 3(XXVII)	Rustication for one year with Rs.25000/- fine
2.	Nishant Kiran (15M44)	Major	3(XIV) & 3(XXVII)	Rustication for one year with Rs.25000/- fine
3.	Saurabh Srikant (15E41)	Major	3(XIV) & 3(XXVII)	Rustication for one year with Rs.25000/- fine
4.	Meraj Ahmad (15M58)	Minor	3(XXVII)	Rs. 50000/- Fine, Withholding of Character certificate for one year, rustication from hostel and cancellation of scholarship, if any
5.	Amit Ranjan (14C34)	Minor	1	One black dot
6.	Alekh Raj (14E62)	Minor	1	One black dot
7.	Kunal Gaurav(14LT11)	Minor	1	One black dot
8.	Satish Kumar Singh (14E32)	Minor	1	One black dot
9.	Amit Kumar(14M13)	Minor	1	One black dot
10.	Chandan Prakash (14E20)	Minor	1	One black dot
11.	Sandeep Kumar Sitesh (15E11)	Minor	1	One black dot
12.	Himanshu Kumar (15EC20)	Minor	1	One black dot
13.	Kishlay Kumar Keshav(15C56)	Minor	1	One black dot
14.	Muktadeer Alam (15IT02)	Minor	1	One black dot
15.	Hasnain Kashim (15EC47)	Minor	1	One black dot
16.	Roshan Kumar Singh (16LEM09)	Minor	1	One black dot
17.	Md. Akram Alam (16M02)	Minor	1	One black dot

Submitted for information to hon'ble members

(ii)   **Action Taken Report regarding the accommodation of faculty appointed by NPIU in the campus**

Already given in the Action Taken report of previous BOG meeting (Item No. 09/02)

Submitted for information to hon'ble members

Resolution: Noted

Principal
MIT, Muzaffarpur

Principal Cum Member Secretary
BOG
MIT, Muzaffarpur
(Under TEQIP-III, GOI)

Chairman
BOG
MIT, Muzaffarpur
(Under TEQIP-I , GOI)