

MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR

Muzaffarpur Bihar-842003 (Est. 1954)

(Under the Department of Science & Technology, Bihar)

5th BOG Meeting

Date 11/12.18

Time -11.30am

Venue- Conference Room, Hotel Chanakya, Patna

Agenda Item

01/5: Action taken Report of 4th BOG Meeting

Item No.	Agenda Item	Action Taken
02/04	Activities completed or being taken under Twinning arrangement	Yes
03/04	Appointment of Program Manager	Yes
04/04	Status of Procurement- Department wise	Going on
05/04	Activities completed or being taken	Shown
06/04	Approval of GATE Coaching	Letter to NPIU
07/04	Approval of Employability Skill Training	Yes
08/04	Approval of Action Plan for Oct.-Dec.2018	Yes
09/04	NBA Accreditation	Noted
10/04	Updating of TEQIP-III Activities on College Website	Yes
11/04	Proposed items suggested by NPIU/SPIU to be discussed in the BoG Meeting	Noted
12/04	Any other Item	
Submitted for approval		Action Taken

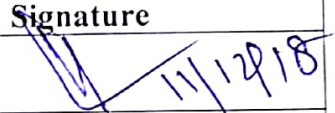
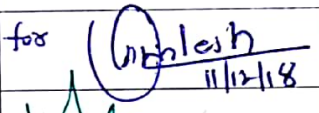
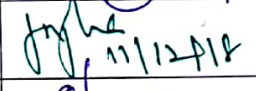
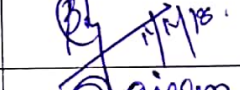
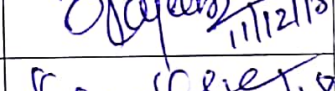

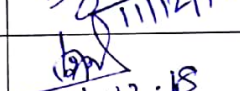
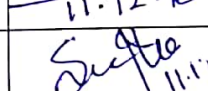
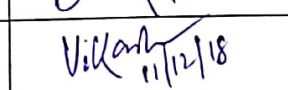
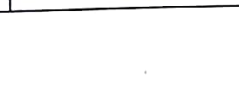

11.12.18

TECHNICAL EDUCATION QUALITY IMPROVMENT PROGRAMM, PHASE-III



MUZAFFARPUR INSTITUTE OF TECHNOLOGY,
MUZAFFARPUR, BIHAR – 842003
 (Under Department of Science & Technology)

The following honorable members of the Board of Governors attended the meeting held on 11th December 2018 at Chanakya Hotel, Patna.

S. No.	Name	Designation	Signature
1	Shri Yogendra Prasad Ex CMD, NHPC	Chairman, BoG	
2.	SRI. Atul Sinha Director, DST	Member, BoG	
2	Prof. P. K. Jain, Director NIT Patna	Member, BoG	for 
3	Dr. J. N. Jha, Principal MIT Muzaffarpur	Member Secretary	
4	Shri Bishwajeet Choubey Chief Engg. DRDO	Member, BoG	
5	Shri Rajeev Ranjan Singh, Registrar, AKU Patna	Member, BoG	
6	Shri Keshav Kumar, SPA Bihar	Special Invitee	
7	Dr. Bushra Zaman, Nodal Officer (Academic), SPIU	Special Invitee	
8	Dr. Y. N. Sharna, HoD, EED	TEQIP III Coordinator	
9	Dr. S.K. Jha, HoD, Applied Science	Member, BoG	
10	Dr. Vikash Kumar, HoD, Mechanical	Member, BoG	



MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR

Muzaffarpur Bihar-842003 (Est. 1954)
(Under the Department of Science & Technology, Bihar)

Minutes of Meeting of 5th meeting of the BOG under TEQIP-III

Date- 11.12.2018, Time- 11.00 am

Venue- Conference Room, Hotel Chanakya, Patna

5th meeting of the BOG of MIT, Muzaffarpur under TEQIP-III, was held on 11-12-2018 at 11a.m. in the conference hall, Hotel Chanakya, Patna, under the chairmanship of BOG, Chairman, Sh.Yogendra Prasad, (Ex-CMD, NHPC).

The Following members were present:

1. Shri Yogendra Prasad	Chairman, BOG
2. Dr. Rajeev Kumar Registrar, AKU Patna	Member
3. Sh. Bishwajeet Choubey	Member
4. Sh. Keshav Kumar SPA, SPIU	Special Invitee
5. Dr.BushraZaman Nodal Officer (Academic), SPIU	Special Invitee
6. Dr.Vimlesh Verma N.I.T. Patna	Special Invitee
7. Dr. S.K. Jha	Member
8. Dr. Vikas Kumar	Member
9. Dr. Y.N.Sharma	TEQIP-III Co-ordinator
10. Prof.(Dr.) J.N.Jha, Principal, MIT	Member Secretary

The following members could not attend the meeting due to prior engagement elsewhere

1. Sh. Atul Sinha, Director, DST Bihar, Patna
2. Prof.(Dr.) J.R.P.Gupta, Ex- Professor, Delhi University
3. Dr. Manoj Kumar Tiwari, RO, AICTE, Kanpur

The Chairman extended the warm welcome and thanked each member for sparing their valuable time to attend the meeting. After welcome the agenda items were discussed and following decisions were taken.

01/05: Action taken Report of 4th BOG Meeting

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12/04	Any other Item	Action Taken

Submitted for approval

Resolution: -The matter was discussed and the committee approved the Action Taken Report.

02/05 Proposed Activities under Twinning arrangement
NPIU has suggested 14 activities under twinning arrangement

S.N.	Twining Activities:	Proposed Action in next semester
1	The long term and short term twinning plan (action plan) on activities is available and implemented	<i>A plan of activities has been finalised and necessary action has been initiated.</i>
2	No. of courses/ classes/ workshops conducted by the faculty of institute under sub component 1.3 for students of 1.1 institute for training and academic development and vice versa	<ol style="list-style-type: none"> 1. <i>All the final year students of IT department of MIT, Muzaffarpur will be doing there project work in 8th semester at NIT Patna.</i> 2. <i>Few students (preferably 02 groups having 10 students) of final year from remaining departments of MIT, Muzaffarpur will be doing there project work at NIT Patna.</i> 3. <i>At least one workshop is likely to be organized by all departments at MITM in association with NITP.</i> 4. <i>At least one conference will be organized at MITM in association with NITP during June-July 2019.</i>
3	No. of students attended the course(s) at 1.3 institution under student exchange program and vice versa	<ol style="list-style-type: none"> 1. <i>Few M.Tech 2nd semester students of MIT, Muzaffarpur will be allowed to use laboratory facilities of NITP for conduct of practical.</i> 2. <i>It has been agreed upon that efforts will be taken up such that few UG students will attend the course work at NITP during Jan-May 2019 and there internal assessment marks will be transferred to MIT, Muzaffarpur.</i>
4	No. of trainings conducted for faculty/	<i>Few courses such as GIAN, E&ICT,</i>

	supporting staff of 1.1 institute by Institutes under sub component 1.3 for training and academic development and vice versa	<i>STTP will be organized for faculty of MIT, Muzaffarpur</i>
5	No. of seminars/ techfest and conferences conducted by Institute under sub component 1.3 for students of 1.1 institute to share research and discuss technological advancements in dynamic industrial and business environment	<i>Few courses such as GIAN, E&ICT, Techfest, Seminar/Conference will be organized for students of MIT, Muzaffarpur.</i>
6	No. of seminars/ conferences and academic meeting conducted by Institute under sub component 1.3 for faculty of 1.1 institute to share research , discuss technological advancements in dynamic industrial and business environment	<i>Atleast one Seminar/Conference will be conducted at NITP wherein faculty of MIT Muzaffarpur would be invited.</i>
7	No. of departmental partnership for joint research activities for applied research and technological development	<i>Few faculty members of MIT Muzaffarpur have registered for the PhD programme at NIT Patna.</i>
8	Number of industry partnership for joint R&D and internships (Min 1 per year)	<i>Efforts will take off.</i>
9	Number of industry partnership for placement activity	<i>Efforts will take off.</i>
10	Number of seminars and learning forums conducted by institute under sub component 1.3 for 1.1 institute on Governance practices, institutional management, academic and non-academic reforms	<i>Efforts will take off.</i>
11	Number of faculty of 1.1 institute inducted on various bodies (BoG, BoS, Senate, etc.) of 1.3 institute for learning of good governance practices and vice versa.	<i>Atleast one faculty member of MITMuzaffarpur will be invited to participate in the Board of studies of all departments/courses.</i>
12	Assistance provided in short term advisory and consultancy services by institute under sub component 1.3 for 1.1.	<i>Practices of consultancy services at NITP will be shared with MITMuzaffarpur and the respective faculty members at MITM will be motivated to take up consultancy and testing services.</i>
13	Workshop conducted on Outcome Based Education (NBA) by institute under sub component 1.3 for 1.1 institute.	<i>One program has already been conducted and few more will be done.</i>
14	Assistance given by the Institute under sub component 1.3 for 1.1 institute in filling-up of SAR for getting accreditation.	<i>NIT Patna will assist MITMuzaffarpur for filling up of SAR for getting accreditation.</i>

Submitted for discussion and approval

Resolution: Matter was discussed in detail and approved with following suggestion

- Evaluation mechanism for the student exchange program should be sent to Academic Council of AKU for approval to avoid future legal complication, if any.*
- All the academic activities suggested in the twinning arrangement should be the part of academic calendar of the next semester (Jan.-June, 2019)*
- Efforts should be made to sign MOU with all the industry/public sector including the company who are supplying equipments to the laboratory*



d) Efforts should be made to file SAR for NBA Accreditation in the beginning of next financial year

03/05 Status of Procurement- Department wise

The status of procurement is as under.

No. of Packages Completed – 03

No. of packages delivered - 22

No. of Packages for which rebidding has been done- 19

The detail of procurement in tabular form (Table-1 and Table-2) department wise is given below:

Submitted for discussion and approval

Resolution: -*Approved further suggested that all procurement activities should be completed preferably before June 2019.*

04/05 Post facto Approval of GATE Coaching

As per the resolution (Given below) a letter was written to NPIU for direction (Copy attached). A mail was received from NPIU permitting the in house coaching by internal as well as external faculty (Copy attached). Based on this mail, hon'ble chairman issued an order (Copy attached) to start the in-house GATE training with post facto approval from BOG. Reply of seven point questionnaire was asked by NPIU through SPIU regarding the GATE Training from the undersigned, which has already been submitted (Copy attached).

Resolution: *Based on the rate quoted during first round, Gate Academy was given order for Civil, Mechanical and Electrical branch whereas Engineers Academy was given for EC and IT and LT for GATE coaching on 05.09.18. But these firms have shown their inability to run the course since the order was not placed within 45 days from the last date of bid submission i.e. on or before 21 .08.18. Hence 2nd round of bidding was called on 12.09.18, and based on the lowest rate, Engineers Academy was selected for GATE coaching of all branches, but the variation in the rate between the first and second round is more than 67% (Rs.11,139/- per candidate), hence BOG decided not to place the order to this firm. BOG agrees to place the order if the variation is within 15%, hence authorized to Principal to seek direction from NPIU stating all the facts. BOG also requested to SPIU to apprise NPIU about the discussion in the upcoming meeting of MHRD scheduled on 15th Oct., 2018. It was also decided to request to the NPIU that newly appointed teacher based on Gate qualification should be asked to take the special gate class and should be paid honorarium or some expert if ages may be called for extra Gate classes. The honorarium can be paid as per NPIU norms.*

Submitted for discussion and approval.

Resolution: *Approved*

05/05 Status of Employability Skill Training

AS per guideline and vendor lists provided by NPIU, CL Educate Ltd. A-41 Aspire Building, Mohan Cooperative Industrial Area, New Delhi – 110044 has been given contract and the training is going on as the scheduled attached.

Submitted for information and approval

Resolution: *Approved*



06/05 Activities completed during Oct.- Dec. 2018

Participation of list of faculty members, Principal, BOG members in different activities (Sponsored under TEQIP-III) - List attached

1. Professional development Training
2. Student Induction Programme
3. Workshop on Start Up
4. Workshop on Good Governance
5. International Conference
6. Workshop on Accreditation Awareness
7. Orientation Workshop on PFMS
8. Workshop of GeM
9. Faculty Induction Programme
10. Summer Training Programme on Active learning
11. Workshop on Performance Auditing and Mentoring Awareness
12. Workshop on Examination reform and OBE
13. Participation in GIAN Course
14. MIS Training
15. NIDM Training
16. Expert Lecture
17. Industrial Visit and Training Programme

Submitted for information, suggestion and approval

Resolution: Approved

07/05 Approval of Action Plan for Jan.-March.2018

Expected expenditure head wise is given in the Action plan for 4thQuarter (Jan.19- to Dec.19) already submitted to NPIU in December.

Submitted for discussion and approval

Resolution: Approved

08/04 Progress in NBA Accreditation

The target set by NPIU applying for accreditation is financial year 2019-20. Preparation for registration is going on. A two day state level NBA awareness and SAR filling workshop (26th-27th Nov., 19) was organized which was inaugurated by Principal Secretary, DST, GOB.

Submitted for discussion and approval

Resolution: Approved

09/05 Updating of TEQIP-III Activities on College Website

Department of Science and Technology, GOB has adopted the MIT Website as a model website and issued a letter (Copy attached) to all Engineering and Diploma college to follow the same. It is being updated regularly.

Submitted for discussion and suggestion, if any.

Resolution: It was noted by BOG and committee appreciated the effort



10/04 Any other Item

Status of Internship of Students in the institute (AICTE Mandate)-294 students registered for internship

Institute has asked the T & P cell to register all the students with Iternsala and till date 220 students have already registered

EAP Action Plan and Environment Activities

Following activities have already been conducted under EAP and Environmental activity

List of activities conducted by each committee

(i) Startup Cell has already organized following activities in the campus

Startup master class at IIT Patna – 13-14 Dec., 2018,


A Seminar on the topic "Startup: The need of the Generation- 5th Nov. 2019

One day Workshop and Bootleg Camp by Startup India – 10.12.18, where 26 ideas were presented and finally 8 ideas were selected for presentation at IIT Patna

(ii) Under SWAYAM and SWAYAM PRABHA 41 teachers and students are already register and the performance of one of the teacher has been declared as top 1% at all India level.

Financial approvals of the expenditure details as given in the financial manual as per page 84-85 of the revised financial manual if any

Resolution: BOG noted the points, appreciated the effort and further suggested that ideas should be patented.


11-12-18
Principal Cum Member Secretary
BOG
MIT, Muzaffarpur
(Under TEQIP-III, GOI)


Chairman
BOG
MIT, Muzaffarpur
(Under TEQIP-III, GOI)