Department of Civil Engineering
Muzaffarpur Institute of Technology, Muzaffarpur – 842003

Minutes of meeting of Civil Engineering Department with Principal, MIT Muzaffarpur held through video conferencing on 14/04/2020 at 12:00 PM

A video conference meeting was scheduled on 14/04/2020 at 12:00 PM with students, faculties of civil engineering department and principal, MIT Muzaffarpur.

All the faculties, HOD of the department and around 40 students from 2K16, 2k17 and 2K18 batch has participated in the video conferencing held on 14/04/2020.

Principal extended the warm welcome and thanked each participants for sparing their time to attend the video conference meeting. After welcome agenda items were discussed and decisions were taken.

The following agenda items were discussed in the meeting:

1. Effective online learning and its assessment
2. Final year project and its evaluation
3. Internship for students.
4. Updation of materials on e-learning platform of MIT Muzaffarpur website.

The following suggestions has been given by participants:

1. May increase the marks for assignment and online quizes at the time of internal evaluation.
2. Each and every lectures may include some task (online quizes) so that they (students) can learn effectively.
3. More multiple choice question (MCQ) should be given as assignments.
4. Some reliabililty in submission date for assignmnet and quiz because of unavailability of internet connection in some areas particularly rural areas.

Decision made by principal

The following decision were taken:

1. Regarding effective online learning the materials should be uploaded on each platfor, created by faculties and must be submitted on departmental e-learning portal of MIT Muzaffarpur website.
2. Regarding online assessment more number of MCQ and quizes has to be provided as assignments. Students has to submit the assignments in due time this submission should be considred as the attendance as well as internal evaluation. \
3. Doubt clearing class should be arrange 2 or 3 times in a week through available platform.
4. Regarding final year B.Tech project and its evaluation a project rubrics has to be circulate among the students group and upload on websites. Also a four members project evaluation committee has to formed.
5. Regarding internship four members committee has to be formed and some kind computational based problems or online course should be completed for inetrnship.

Meeting is concluded with above decision and ended with thanks.