

Criteria wise Evaluation Guidelines and  
Document Verification during NBA team  
visit  
(Tier – II Institution)

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# Criteria wise Marks

Criteria No.	Criteria	Tier – I Marks	Tier-II Marks
	Programme Level Criteria		
1	Vision, Mission and Program Educational Objectives	50	60
2	Program Curriculum and Teaching-Learning Processes	100	120
3	Program Outcomes and Course Outcomes	175	120
4	Students' Performance	100	150
5	Faculty Information and Contributions	200	200
6	Facilities and Technical Support	80	80
7	Continuous Improvement	75	50
	Institute Level Criteria		
8	First Year Academics	50	50
9	Student Support Systems	50	50
10	Governance, Institutional Support, and Financial Resources	120	120
	Total	1000	1000

## Criterion 8: First Year Academics (50 -Tier II & Tier I)

Same weightage for Tier II and Tier I institutions.

8.1 First Year Student- Faculty Ratio (FYSFR)	05
8.2 Qualification of Faculty Teaching First Year Common Courses	05
8.3 First Year Academic Performance	10
8.4 Attainment of Course Outcomes of first year courses	10
8.5 Attainment of Program Outcomes of all first-year courses	20

## Sub-Criterion 8.1 First Year Student-Faculty Ratio (FYSFR) (05)

### Evaluation Guidelines:

- For each year of assessment =  $(5 \times 20) / \text{FYSFR}$
- (Limited to Max. 5) Average of Assessment of data in CAY, CAYm1 and CAYm2

**Note:** If FYSFR is  $>25$ , then assessment is equal to zero.

### Exhibits/Context to be Observed/Assessed:

- No. of Regular faculty calculation considering Regular faculty definition and fractional load;  
Faculty appointment letters; Salary statements
- No.-of-students calculation as mentioned in the SAR

## Sub-Criterion 8.2 Qualification of Faculty Teaching First Year Common Courses (05)

### Evaluation Guidelines:

- A. Assessment of faculty qualification  $(5x + 3y)/RF$
- B. Average of Assessment of previous three academic years including current academic year.

where,  $x$  – Number of PhD holders;  $y$  – Number of Masters degree holders  $RF$  – Required number of faculty (Total number of First-Year students/ 20)

### Exhibits/Context to be Observed/Assessed:

- Documentary evidence – Faculty Qualification

### Sub-Criterion 8.3 First Year Academic Performance (10)

- Academic Performance = [(Mean of 1st Year Grade Point Average of all successful Students on a 10-point scale) or (Mean of the percentage of marks in First Year of all successful students/10)]  
x (successful students/number of students appeared in the examination)

Successful students are those who are permitted to proceed to the Second year.

#### **Exhibits/Context to be Observed/Assessed:**

- Data to be verified for at least one of the assessment years

#### Sub-Criterion 8.4 Attainment of Course Outcomes of first year courses (10)

8.4.1 Describe the assessment processes used to gather the data upon which the evaluation of Course Outcomes of first year is based. (05)

##### **Evaluation Guidelines:**

- A. List of assessment processes (1)
- B. The relevance of assessment tools used (4)

##### **Exhibits/Context to be Observed/Assessed:**

A. & B. Direct and indirect assessment(if applicable), tools & processes; effective compliance; direct assessment methodology, indirect assessment formats-collection-analysis; decision making

Subjective evaluation by the visiting committee

#### Sub-Criterion 8.4 Attainment of Course Outcomes of first year courses (10) (2)

8.4.2 Record the attainment of Course Outcomes of all first-year courses (05)

##### **Evaluation Guidelines:**

- A. Verify the records as per the benchmark set for the courses

##### **Exhibits/Context to be Observed/Assessed:**

- A. Documentary evidence – Attainment for at least 3 courses

Subjective evaluation by the visiting committee

**Sub-Criterion 8.5 Attainment of Program Outcomes of all first-year courses (20)**

**8.5.1 Indicate results of evaluation of each relevant PO/PSO (15)**

**Evaluation Guidelines:**

- A. Process of computing POs/PSOs attainment level from the COs of related first year courses (5)
- B. Verification of documents validating the above process (10)

**Exhibits/Context to be Observed/Assessed:**

- A. & B. Documentary evidence for each relevant PO/PSO

Subjective evaluation by the visiting committee

**Sub-Criterion 8.5 Attainment of Program Outcomes of all first-year courses (20) (2)**

**8.5.2 Actions taken based on the results of evaluation of relevant POs /PSOs (5)**

**Evaluation Guidelines:**

- A. Appropriate actions taken (5)

**Exhibits/Context to be Observed/Assessed:**

- A. Documentary evidence for each relevant PO/PSO

Subjective evaluation by the visiting committee



All the sources used for presentation are duly acknowledged

Thanks