

बिहार सरकार
मुजफ्फरपुर इंस्टीच्यूट ऑफ टेक्नोलॉजी, मुजफ्फरपुर
(विज्ञान एवं प्रावैधिकी विभाग, बिहार सरकार, पटना के अन्तर्गत)

मुजफ्फरपुर, दिनांक: 30/01/2023

भाड़े के वाहन हेतु निविदा सूचना संख्या- 01/2022-23

मुजफ्फरपुर इंस्टीच्यूट ऑफ टेक्नोलॉजी, मुजफ्फरपुर के लिए कार्यहित में एक भाड़े का मासिक दर पर वाहन की आवश्यकता है। वाहन का प्रकार Sedan/SUV यो बेहतर Model का वाहन परन्तु तीन वर्ष से पुराना नहीं होना चाहिए। नये एवं अपेक्षाकृत बड़े वाहन को प्राथमिकता दी जायेगी। इच्छुक वाहन मालिक (जिनका वाहन भाड़े पर चलने के लिए निबंधित हो)/पंजीकृत ट्रेवल एजेंट/अन्य विज्ञापन की तिथि से अगले 21 दिनों के बीच तक (अवकाश का दिन छोड़कर) संस्थान के कार्य अवधि में कार्यालय से निविदा फार्म रू0 500/- (पाँच सौ रुपये मात्र) का बैंक ड्राफ्ट "Principal, MIT, Muzaffarpur के पक्ष में जो मुजफ्फरपुर में भुगतेय हो" जमा कर प्राप्त कर सकते हैं। निविदा फार्म (आवश्यक अनुलग्नकों के साथ) एवं जमानत की राशि रू0 1000/- का बैंक ड्राफ्ट "Principal, MIT, Muzaffarpur के पक्ष में जो मुजफ्फरपुर में भुगतेय हो" स्पीड पोस्ट/निबंधित डाक/कुरियर/हाथों-हाथ द्वारा विज्ञापन की तिथि से अगले 21 दिनों के बीच तक (अवकाश का दिन छोड़कर) स्वीकार किया जायेगा। भाड़े पर लिए जाने वाले वाहन का अधिकतम भाड़ा रू0 40000/- से अधिक नहीं होना चाहिए जिसमें सभी करों सहित गाड़ी का बीमा, चालक एवं रख-रखाव के खर्च के साथ 1200 कि०मी० प्रति माह की दूर चलने के इंधन (Diesel/Petrol/Lubricant) का भी खर्च सम्मिलित होगा। प्रति माह 1200 कि०मी० से अधिक की दूरी के परिचालन की स्थिति में केवल इंधन (Diesel/Petrol) अतिरिक्त देय होगा। विस्तृत ब्योरा संस्थान के Website: www.mitmuzaffarpur.org पर उपलब्ध है।

30/01/2023
प्राचार्य
एम.आई.टी., मुजफ्फरपुर।
30.01.23

TENDER

FOR

Vehicle for Official Purposes

FOR

Muzaffarpur Institute of Technology, Muzaffarpur

Tender No.: **01/2022-23**

Tender Start date:- **Date of Advertisement**

Last Date of submission :- **Till 21 days from date of advertisement**

Name of Organization-

Tender Notice For Vehicle

Tender Notice no.

Sealed Technical and Financial bids are invited from any service provider or owner for providing vehicle round the clock for the MIT Muzaffarpur for annual contract period of one year, by Registered post /speed post / Hand delivery.

Last date of submission: Till 21 days from date of advertisement

Opening of tender: 16th March 2023 at 11:00 A.M. at Principal Chamber, MIT Muzaffarpur, Any Change in date will be intimated through Website.

INSTRUCTIONS TO BIDDERS

All interested vendors are requested to send their sealed quotation for supply of the above item under two bid systems in the following manner:

- a) Envelope — I: Technical Bid.
- b) Envelope — II: Financial Bid.

NOTE: The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all papers and envelopes submitted.

Both the envelopes should be sealed, signed, marked and kept in a bigger envelop super scribed with the Tender Reference No. and Tender notice detail as appended hereunder.

TENDER for Vehicle

TENDER REF. NO: FOR
.SUBMISSION:

LAST DATE

The Principal

From: M/S -----Contact
No: E-mail ID:

1. Terms & Conditions for Vehicle

1. Any person/contractor/registered travel agents may apply. They have to submit all documents as per format of Technical Bid and financial Bid.
2. The vehicle should be in good condition and it should not be more than three year old.
3. The tender fee of Rs. 500/- (Five Hundred Rupees only) and E.M.D. of Rs. 1,000/- (Five Thousand Rupees only) -only in the shape of demand draft separately on any nationalized bank in favor of **Principal, MIT Muzaffarpur** payable at **Muzaffarpur** should accompany tender paper. Without EMD will be ignored straightway.
4. The undersigned reserves the right to rejects any or all the tenders without assigning any reason thereof.
5. The comparatively new vehicles and of higher model will be given priority.
6. The contract will be kept valid for a period of 11 months which can be extended on mutual consent basis on the same terms and conditions for further 11 months (max three times)
7. Vehicles deployed should be good running condition and should have commercial registration, current comprehensive insurance and road tax coverage, permit, fitness and driving license of driver etc.
8. Contractor should keep the vehicles in neat, clean and good running conditions with sheet cloth covers, which should be replaced with another set of washed covers once in a week. The contractor should carry out the periodical maintenance of the vehicles supplied and insure them always in good condition.
9. All payment towards lubricants, repairs, insurance, any taxes etc and any other expenditure related to vehicles is the contractor's sole responsibility, all payment to the driver towards their salary, overtime etc is also the contractor's responsibility.
10. Payment will be made on submission of bills.
11. The contractor can be terminated by giving one months' notice in writing by either party. In case of breach of terms and condition, MIT Muzaffarpur , reserves the right to terminate the contract without giving any notice.
12. In case of accident etc. MIT Muzaffarpur has no responsibility whatsoever towards, police/RTA, court of law, injured parties, damages to the vehicle or property or any claim made for the loss etc. All these are entirely the contractor's responsibility.
13. Any deviation/Violation or breach of the said terms and condition will be viewed seriously, and the contractor will be terminated without prior notice.

14. MIT Muzaffarpur reserves the right to accept or reject any tender or part of any tender or all tenders without assigning any reason thereof, irrespective of the fact whether the tender is the lowest or not.
15. The maximum limit for quoted amount will be 40,000/- per month including fuel for 1200 Km, Insurance, lubricants, taxes & duties as per norms, maintenance cost etc.
16. In case contractor refuses to supply vehicles ordered by MIT Muzaffarpur, it will be viewed seriously, and contract will be terminated without giving any notice and their security money will be seized.
17. The person/contractor/travel agent are directed to submit Technical & Financial Bid in separate envelope. The Financial Bid will be open only to technically qualified vendor.
18. The evaluation of tender will be done by the committee on the basis of weightage to Technical and Financial part.
19. The breakdown of weightage will be as Technical -50 % and Financial -50%, Technical (Age of Vehicle 30%, Price of Vehicle- 20%). The detailed breakdown of marks is provided in evaluation sheet in sections follows.
20. After evaluation of Bid, the successful bidder will be informed separately.
21. The agencies must put their initial on each page submitted. All pages must be numbered and a note of this should be mentioned on covering letter. The Terms & Conditions duly signed should be attached with tender paper.
22. The supply of vehicle has to start services within 07 days of intimation. The tenderer may change vehicle of Quoted in tender by comparatively newer and higher model.
23. The full E.M.D. shall be forfeited in case of backing out of the offer before acceptance.
24. The award of work shall be done on QCBS basis (Quality and Cost Based Selection approach) among the technically qualified consultant after Technical Evaluation. The lowest financial proposal (Fm) shall be given a financial score (Sf) of 50 points. The financial score of the proposals shall be computed as follows:

$$Sf = 30 \times Fm/F$$

(F - Amount of financial Bid).

25. Formula for final score = F + T

Where, T= Marks awarded for Technical Proposal and F= The marks awarded for financial proposal

The Bidder scoring highest Combined Score shall be declared as preferred Bidder for award of Contract.

26. In case two or more bidders achieve same combined score, the bidder who's Financial Proposal shall result in least cost to MIT Muzaffarpur shall be declared as selected bidder eligible for award of Contract.

II The evaluation parameters will as follow:

A. Technical: Total Marks: 50

1. Age of Vehicle: 30 Marks					
Criteria	If Age of Vehicle < 01 (One Months)	If Age of Vehicle between 01 months to 12 Months)	If Age of Vehicle between 12 months to 24 Months)	If Age of Vehicle between 24 months to 36 Months)	More than 36 Months
Marks	30	20	10	05	0
Marks obtained:					
2. Price of Vehicle					
Criteria	If Price of Vehicle (on road) is more than 15 Lakhs	If Price of Vehicle (on road) between 12 Lakhs to 15 Lakhs)	If Price of Vehicle (on road) between 10 Lakhs to 12 Lakhs)	If Price of Vehicle (on road) between 8 Lakhs to 10 Lakhs)	Less than 8 Lakhs
	20	15	10	5	0
Marks obtained:					
Sub Total (Technical					
B. Financial evaluations Total : 50 Marks					
Total Marks Obtained based upon clause 24					
Grand Total as per Clause 25					

Annexure-I

Technical bid documents

S.NO	Enclosure	Enclosed Yes/No
1	Copy of Motor vehicle registration Certificate	
2.	Copy of Latest Pollution Test	
3	Copy of Road Tax	
4	Copy of Vehicle fitness Copy of Road Tax	
5	Proof of Price of Vehicle (invoice)	
6	Income Tax PAN of Agency/Individual	
7	EMD Details	

30/01/2023
(Signature & Seal)
मुजफ्फरपुर इंस्टीट्यूट ऑफ टेक्नोलॉजी
मुजफ्फरपुर
30.01.23

Note : In case of new vehicle which is proposed to be supplied Sl. No. 1 to 4 is not mandatory. However it needs to be provided before supply of vehicle. In this respect a declaration need to be given.

Annexure III

Financial Bid for supply of Vehicle (Please provide in a separately sealed envelope)

Financial Bid+A1:F6				
Name of Bidder				
Sl. No	Description	No.	Unit	Quoted Rate (in Rs.) per month inclusive of all expenses(Fuel + lubricants + Taxes + Driver+ Insurance+ Maintenance etc)
1	2	3	4	5
1	Vehicle for Official use including Diesel/Petrol for 1200 Km of Travel per month	1	Per Month	

30/01/2023
 प्राचार्य (Signature & Seal)
 मुजफ्फरपुर ईन्स्टीट्यूट ऑफ टेक्नोलॉजी
 मुजफ्फरपुर
 30.01.23