

बिहार सरकार  
विज्ञान प्रौद्योगिकी और तकनीकी शिक्षा विभाग  
मुजफ्फरपुर इंस्टीट्यूट ऑफ टेक्नोलॉजी  
मुजफ्फरपुर- 842003

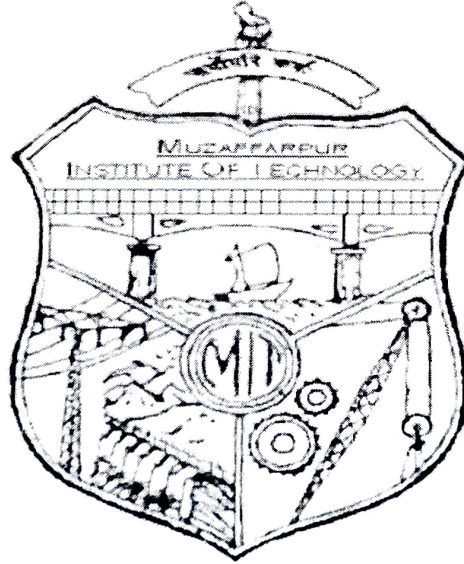


Govt. of Bihar

DEPARTMENT OF SCIENCE TECHNOLOGY & TECHNICAL EDUCATION  
MUZAFFARPUR INSTITUTE OF TECHNOLOGY  
MUZAFFARPUR- 842003

कार्यवृत्त  
MINUTES  
बैठक  
MEETING

शासी निकाय  
Governing Body



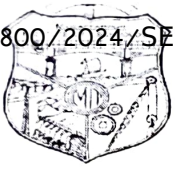
दिनांक और दिन: 05 फ़रवरी 2024 सोमवार

Date & Day: 05<sup>th</sup> February 2024 Monday

स्थान: सम्मेलन कक्ष, मुख्य भवन, मुजफ्फरपुर इंस्टीट्यूट ऑफ टेक्नोलॉजी, मुजफ्फरपुर

Place: Conference Room, Main Building, Muzaffarpur Institute of Technology, Muzaffarpur

1/1/1/1



# MUZAFFARPUR INSTITUTE OF TECHNOLOGY,

Muzaffarpur Bihar-842003 (Est. 1954)

(Under the Department of Science Technology & Technical Education, Bihar)

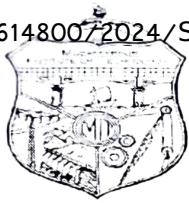
## Agenda of proposed meeting of Governing Body

Date-05/02/2024, Time- 11:00 AM

Venue: Conference Room, MIT, Muzaffarpur

### For information:-

Agenda Item No.	Agenda
1	New Principal Appointed
2	New Faculties appointed
3	Guest Technical Assistants engaged
4	Walk-In-Interview for Guest Assistant Professors
5	New UG & PG courses awaiting approval from AICTE
6	NOC awaited for PG & B.Tech. course from DSTTE
7	NBA accreditation to Civil Engineering Department extended to 30.06.24
8	MoU signed
9	Workshops conducted
10	Upcoming Conferences
11	Expert Talk conducted
12	Mathematics Day Celebration
13	Innovation Next competition
14	PAHAL program
15	Republic Day Program
16	Training at BIPARD, Gaya
17	Alumni Meet 2023
18	Tirhut'23
19	National Youth Day
20	Earthquake safety week
21	Institute Achievements
22	Students Achievements/Placements
23	Laboratory visits
24	Toppers List
25	FIESTA 2023
26	Prakriti Club
27	Certificate issued by the PWD for EOA by AICTE
28	NPTEL-SWAYAM course
29	Visit to Bikhampur Substation



# MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR

Muzaffarpur Bihar-842003 (Est. 1954)

(Under the Department of Science Technology & Technical Education, Bihar)

## Agenda of proposed meeting of Governing Body

Date-05/02/2024, Time- 11:00 AM

Venue: Conference Room, MIT, Muzaffarpur

### For Ratification:-

Agenda Item No.	Agenda
01	Disciplinary Actions
02	State vs Baijoram Court Case
03	Renovation of Audio-Visual Hall, Pharmacy building, H1 hostel & boundary wall

### For Approval:-

Agenda Item No.	Agenda
01	Guest Room in Hostels
02	Honorarium for Expert Lecture
03	Maintenance and Renovation of Different buildings
04	Repair and Renovation of Existing Sewage system of campus
05	Construction of Main Kachha Drain through the campus.
06	Restoration of water supply in the campus through existing overhead tank.
07	Approval of revised Consultancy Policy
08	MOM of Head of Department
09	Proposal for Tender of Outsourced services
10	Proposal for Centre for Energy and Environment
11	Allotment of land for Institution of Engineers (India)
12	Provision of Best Teacher Award
13	Medical Facility for the institute
14	Intern as Typist/data entry operator for the institute

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Minutes of the meeting of Governing Body of Muzaffarpur Institute of Technology, Muzaffarpur held on February 05,2024 at 11:00 am in the Conference Room, Main Building, MIT, Muzaffarpur.

The following members were present :

- |  |                  |
|--|------------------|
| 1. Shri Gopal Meena, I.A.S.<br>Commissioner, Tirhut Division                               | Chairman         |
| 2. Shri Ashutosh Dwivedi, I.A.S.<br>DDC, Muzaffarpur                                       | Member           |
| 3. Shri Rakesh Kumar<br>Senior Superintendent Police, Muz.                                 | Member           |
| 4. Dr. Sanjay Kumar, Registrar<br>Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur | Member           |
| 5. Dr. (Prof.) Abha Rani Sinha<br>Principal, Sri Krishna Medical College, Muzaffarpur      | Member           |
| 6. Representative, I.G. OF POLICE, Muzaffarpur   | Member           |
| 7. Sri Ashok Roy<br>Superintending Engineer BCD, Muzaffarpur                               | Member           |
| 8. Sri Dhiraj Saurabh, Representative,<br>District Treasury officer, Muzaffarpur           | Member           |
| 9. Sri Pankaj Rajesh<br>Superintending Engineer, Electric Supply, Muzaffarpur              | Member           |
| 10. Representative,<br>Superintending Engineer, PHED, Muzaffarpur                          | Member           |
| 11. Prof. Krishna Mohan, Representative,<br>Principal, G.P., Muzaffarpur                   | Member           |
| 12. Prof. Bibha Kumari, Representative,<br>Principal, G.P.(Women), Muzaffarpur             | Member           |
| 13. Prof. (Dr.) M. K. Jha<br>Principal, MIT, Muzaffarpur                                   | Member-Secretary |

The chairman welcomed members of the Governing Body. Progress of the Institute during the period May 29,2023 to February 05,2024 were presented through power point presentation during the meeting. The Chairman appreciated efforts of the Institute in GATE results, placements and other initiatives taken by the institute.

*Thereafter, the Agendas were taken up for discussion one by one and the following decisions were taken:*

**PART I- CONFIRMATION AND ACTION TAKEN REPORT*****ITEM NO 01: Confirmation of Minutes of meeting of Governing Body of Muzaffarpur Institute of Technology, Muzaffarpur held on May 29,2023***

Agenda Item No.	Agenda	Decision	Action Taken till date
1.	Renovation of Audio Visual Hall.	Supt. Engineer, PWD Building was asked to prepare detailed project report (DPR) within one month from the impaneled consultant. Project will be undertaken preferably on turnkey basis.	Completed. Proposal may be initiated for acoustics and centralized air conditioner
2.	Repair/Maintenance, Renovation and Construction of wall and other Agendas in the Administrative and Academic Block.	Supt. Engineer, PWD Building assured that the work order along with BOQ of all ongoing work will be provided immediately to Principal, MIT, Muzaffarpur and directed the EE/AE to submit the progress of all on going works with necessary details including quality control inspections to the Institute. In future, the concerned department will consult the college before submitting DPR to the competent authority to avoid non-inclusion of some work/area.	It is being done.
3.	Repair/Maintenance, Renovation and Construction of wall, security shed and other Agendas in the Hostel Area.	<p>Guard room in the hostels to be constructed of pre-fabricated panels immediately by taking sanction from DM as priority work.</p> <p>A letter on behalf of Chairman, GB, should be written to Director, Science and Technology Department for financial sanction of construction of wall of hostel no.-1, so that AICTE guidelines can be fulfilled.</p> <p>Estimation for renovation of toilet and facilities for drinking water should be prepared immediately so that the same can be submitted to competent authority for technical and financial approval.</p> <p>PWD Building division will take urgent action to repair the existing sewage system before rainy season to avoid any health hazard in the campus.</p>	Under construction

4.	Non submission of progress report to Science and Technology for special repair work carried out for Administrative Block and Hostel in the financial year 2014-2015 against the sanctioned amount 1,48,59,600/- (One crore forty-eight lacs fifty-nine thousand six hundred)	Supt. Engineer, directed the concerned EE/AE to submit the report within 15 days to the officer of Principal for onward transmission to Deptt. of Science, Technology and Technical Education.	The requisite information has been received from BCD.
5	Urgent need of repair and maintenance of residential area.	PWD Building division will prepare details of all necessary works and submit to government for technical and financial approval. If the work can be categorized as special repair works, necessary estimates need to be prepared accordingly for the approval from the competent authority. The same may be completed within next one month keeping in view of the impending rainy season.	It is being done.
6.	Yearly Mandatory certificate to be issued by the PWD for extension of approval of the institution by AICTE.	The Institute will provide format to PWS building division and accordingly the mandatory certificates will be issued by the competent authority of PWD-Building, Division	It is being done.
7.	Repair and Renovation of Existing Sewage system of campus.	Since the life of sewage system is almost over, the PWD Building Division will prepare a Detailed Project Report (DPR) for technical and financial approval from the competent authority on priority basis.	Work under smart city project.
8.	Construction of Main Kachha Drain through the campus.	PWD Building division should find out whether this Kachha drain system can come under smart city project and if yes, then necessary funds should be sanctioned with approval from governing agencies. Otherwise, PWD Building Division need to prepare a DPR and submit it for necessary action.	Separate Agenda Items.
9.	New Electrical Connection for Hostel No. 7	Since the work has been completed by the college the PWD electrical division should check the safety aspect of connection to avoid any	Closed

		accident/hazard.	
10.	To provide water connection from the main water supply line to Girls Hostel and Hostel No. 7		Closed
11.	Restoration of water supply in the campus through existing overhead tank.		Under progress
12.	Provision of Street lighting and Urgent replacement of existing old dilapidated wiring in hostel and residential area.		The work is being done as and where required.
13.	No provision of dustbin and system of lifting of garbage from the campus by Municipal Corporation.	The work has been started by municipal corporation.	Closed.
14.	Approval of recommendation of Disciplinary Committee regarding the 14 <sup>th</sup> December incident in the campus by the students.	recommendation of Disciplinary Committee was approved.	closed
15.	Approval of establishment for Earthquake Safety Clinic (ESC) in the MIT Campus by Bihar Disaster Management Authority (BDMA)	Approved	closed
16.	Removal of encroachment in the campus.	After identification of the illegal encroachments in the campus, the college will issue a notice to them to vacate the same within 15 days. If it is not being vacated by the occupants, the information should be sent to the district administration for appropriate action.	closed
17.	Fixation of Penal rent for over staying in the college quarter post	PWD Building will submit the existing market rate per square feet to college. Based on this information, the Principal of the college will issue notice to the	closed

	retirement.	residents to pay 15 times the existing market rate per month as per rule.	
18.	Any other Agenda		
	(a) DPR for Additional space of Library and Reading Room.	Considering the AICTE observation, PWD Building will prepare a DPR for extension of reading room and other space, so that the same can be submitted for technical and financial approval immediately.	Estimate yet to be prepared
	(b) Appointment of New Faculties and Faculty Training under TEQIP-III	Noted	Closed
	(c) Students Achievement of Inter-College/State/National level	Noted	Closed
	(d) Some Good Practices initiated recently at college Level.	Noted	Closed

Member Secretary is requested to coordinate all building/estimate related issues with the executive engineer BCD on regular basis rather than waiting for the meeting of governing body.

**ITEM NO. 02: To report the action taken on the minutes of the Governing Body meeting held on February 05,2024**

**Agenda Item No. 2.1**

**Annexure I**

**New Principal Appointed**

Prof. (Dr). Mithilesh Kumar Jha, (Higher Administrative Grade, Department of Chemical Engineering & Joint faculty for Centre for Energy & Environment) has joined as Principal of the Institute on September 8,2023 on deputation basis for a period of 3 years.

The Chairman congratulated the new Principal of Institute Prof.(Dr.) Mithilesh Kumar Jha and expressed his desire for exponential growth keeping in view of his experience in Institute of national importance Dr. B. R. Ambedkar National Institute of Technology, Jalandhar, International University, Asian Institute of Technology, Bangkok and state Govt. of Himachal Pradesh Atal Bihari Bajpayee Govt. Institute of Engineering and Technology, Pragatinagar, Shimla. Thereafter, other members of Governing Body also congratulated him

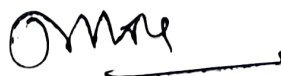
**Agenda Item No. 2.2**

**Annexure II**

**New Faculties appointed**

Recruitment of faculties by BPSC of various disciplines took place and total of 26 assistant professors & 5 Associate professors joined till Nov 2023.

The Chairman and Governing Body noted the same.







**Guest Technical assistants engaged**

23 Guest Technical assistants engaged vide advt. No. 01/2023-24 through the office order no. 1947 dated 17/11/2023 which includes 10 in Pharmacy, 7 in Civil, 4 in Leather, and 1 each in Chemistry and Physics

*The Governing Body noted the same.*

**Agenda Item No. 2.4****Annexure IV****Walk-In-Interview for Guest Assistant Professor**

For the Empanelment of Guest Assistant Professor walk-in-interview has been scheduled from 27<sup>th</sup> February 2024 to 3<sup>rd</sup> March 2024 vide office order no. 221 dated 01/02/2024.

Approval for the same has been granted by DSTTE, Govt. of Bihar vide office order no. 802 dated 22.02.24.

*The Governing Body noted the same.*

**Agenda Item No. 2.5****Annexure V****New UG & PG courses for approval by AICTE**

Department of Science, Technology & Technical Education on 25/01/2024 vide reference no. AICTE-01/18(Part-1)-385 provided NOC for new 3 M.Tech. courses & one B.Tech courses in the Institute as given below

- |  |          |
|--|----------|
| • M.Tech. in Electricals energy Systems                          | 18 seats |
| • M.Tech. in Advanced Electronics and Communications Engineering | 18 seats |
| • M.Tech. Transportation Engineering                             | 18 seats |
| • B.Tech. Computer Science and Engineering                       | 30 seats |

NOC awaited for 2 new PG courses & renaming of one existing B.Tech course

- |                               |          |
|-------------------------------|----------|
| • M. Pharm. Pharmacognosy     | 15 seats |
| • M. Pharm. Pharmacy Practice | 15 seats |

Vide institute letter reference no. 215 DATED 31/01/2024

- Rename with increase in seats in the program B.Tech. from existing B.Tech. Leather Technology to Chemical Technology (Leather Technology) with 30 seats vide reference no. 214 dated 31/01/2024

*Governing Body appreciated the efforts made by the institute in connection with various new Post graduate programs as mentioned above. Further, the Chairman of Governing Body desires that the minimum statutory requirement must be fulfilled for such program and approval as per rule must be obtained before admission.*

**Agenda Item No. 2.6****Annexure VI****NBA accreditation status to Civil Engineering**

UG program to B.Tech civil Engineering Programme for the year 2021-2023. Further It has been extended upto 30.06.2024.

Accreditation status granted vide file no. 14-11-2019 dated 09/05/2023

*The Governing Body noted the same.*

**Agenda Item No. 2.7****Annexure VII****MoU signed**

- MoU for Standardization & Conformity Assessment Collaboration between Bureau of Indian Standards and MIT, DSSTE. (04/08/2023)
- MoU on Academic cooperation between FDDI, Patna (Ministry of Commerce and Industry, Government of India) & MIT, DSTTE, Govt. Of Bihar (02/12/2023)
- MoU with Bihar Start-up Fund Trust (BSFT), Department of Industries, Govt. Of Bihar for formation of Incubation Centre to support start-up and entrepreneurial ecosystem. (04/10/2023)

Governing Body appreciated the efforts made by the institute in connection with various MoU signed and suggested MoU with Chanakya National Law University, Patna, Tata Institute of Social Sciences, Mumbai, Indian Institute of Public Administration, New Delhi for expert lectures, seminars etc. The Institute should take full advantage of these collaborations in future.

**Agenda Item No. 2.8****Annexure VIII****Workshops conducted**

- One-week short term program on the topic “**NBA accreditation & SAR preparation**” in collaboration with NITTTR, Kolkata from 24/07/2023 to 28/07/2023. 50 participants benefitted from the workshop
- One-week short term training program on “**INDUSTRY 4.0: FUTURE MANUFACTURING TRENDS AND DIGITIZATION**” during 29<sup>th</sup> Jan to 03 Feb 2024 at AVH with the participation of more than 100 participation

*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.9****Annexure IX****Upcoming Conference**

- International Conference on “**Sustainable Approach in Desalination, Water, Energy, Environment and Advanced Materials for Water Purification**” Annual Conference of **InDA (InDACon-2024)** from 24<sup>th</sup> - 25<sup>th</sup> Feb ,2024

*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.10****Annexure X****Expert Talk conducted**

- Expert talk on MOOC SWAYAM the Indian MOOC portal on Wednesday 26<sup>th</sup> July 4-5pm at MIT Muzaffarpur by **Prof. K. Srinivas**, Head ICT & Project Management Unit, Chairperson Digital Learning Cell, National Institute of Educational Planning & Administration, New Delhi
- Expert talk on “**SOME APPLICATIONS OF COMPUTATIONAL MATHEMATICS**” on Thursday 10:30 am at AVH by **Dr. Pranjal**, PhD. Scientific Computing University of Manchester UK.
- Expert talk on “**VALUE EDUCATION FOR EXCELLENCE**” on FRIDAY 20<sup>TH</sup> OCTOBER 2023, 10:30 am in Conference Hall by **Prabhat Kumar Jha**, Senior Leader Manufacturing operation, Training & Mentoring.
- Expert talk on “**Recent Initiatives to Encourage R & D in Telecommunications**” and “**Role of PIDPI Resolution in Combating Corruption**” on 28<sup>th</sup> October, 2023 11:00 AM to 01:00PM at Conference Hall by **Mr. Mukesh Kumar**, General Manager(Tech & Planning), MTNL.

*The Governing Body noted and encouraged for to conduct more in the future.*

**Agenda Item No. 2.11****Annexure XI****Mathematics Day Celebration**

Srinivas Ramanujan Talent Search Test in Mathematics-2023 was held for Class 8<sup>th</sup> and 9<sup>th</sup> student. Winners were awarded with the prize money along with visit to the laboratories of institute by all students.

*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.12****Annexure XII****Innovation Next competition**

MIT stood first in Innovation Next competition for automated on-off motor switch at CIMPHONY 2024 event organized by CIMP Patna at National Level.

*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.13****Annexure XIII****PAHAL program-literary program for underprivileged.**

The institute has takes an initiative to teach underprivileged students of nearby areas classes upto Class 10<sup>th</sup> by the students of MIT, Muzaffarpur in the premise of the campus

To teach foundation classes as JEE/NEET for 11<sup>th</sup> and 12<sup>th</sup> students by teachers and students.

Expanding day by day.

*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.14****Annexure XIV****Republic Day Program**

Felicitation and cultural program of PAHAL kids at AVH

Plantation of saplings by Principal, MIT along with kids from PAHAL under Prakriti Club.

*The Governing Body noted and appreciated for the same.***Agenda Item No. 2.15****Annexure XV****BIPARD, GAYA** training of 15 new faculties have been conducted

List enclosed

*The Governing Body noted for the same.***Agenda Item No. 2.16****Annexure XVI****ALUMNI MEET** conducted on 16<sup>th</sup> December in which 1967 to 2022 batch attended the alumni meet.

- ◆ A platform in the form of software to foster alumni for database management, communication, placement and internships initiative was proposed
- ◆ MIT Distinguish Alumni Award, 10 alumni were given the award in the form of certificate, citation and medallion.

MIT Distinguished Alumni Award:-

1. श्री विजय कुमार सिंह, सचिव, रक्षा मंत्रालय, भारत सरकार
2. डॉ० अरविन्द चौबे, निदेशक, एन०आई०टी०, दुर्गापुर
3. डॉ० प्रगति कुमार, कुलपति, माता वैष्णो देवी विश्व विद्यालय, कटरा
4. श्री सत्यप्रकाश, कार्यपालक निदेशक एवं प्लांट प्रमुख, बरौनी तेल शोधक कारखाना
5. श्री राज सिन्हा, 1980 Batch CE, USA
6. श्री अरविन्द कुमार, 1980 Batch फार्मसी, USA

Certificate of Recognition:

1. श्री रविन्द्र मोहन, 1990 Batch EE, USA
2. श्री शौकत अली, 2004 Batch CE, Finland
3. श्री सौरभ रंजन, 2004 Batch , Ireland
4. श्री कुमार संभव, 2006 Batch ME, USA

*The Governing Body appreciated for the same and approved post facto MIT Distinguish Alumni Award and a platform/portal in the form of software to foster alumni for database management. It has been also suggested to motivate alumni for the contribution to establish state of the art lab/buildings/other facility.*

**Agenda Item No. 2.17****Annexure XVII****TIRHUT'23**

The Art, Cultural &amp; Sports Fest from Jan18-22,2024 was organised, total of 6 colleges of Tirhut Division participated

*The Governing Body noted and appreciated for the same.***Agenda Item No. 2.18****Annexure XVIII****National Youth Day**

National Youth Day was celebrated and various events quiz competition, skits, cultural performance, SDRF mock drill, traffic mock drill were organised on January 12,2024

*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.19****Annexure XIX**

Earthquake safety week

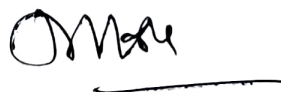
It was celebrated in collaboration with BSDMA, Patna from 16<sup>th</sup> to 21<sup>st</sup> January 2024*The Governing Body noted the same and suggested to prepare a team of faculty and students to make survey of different old buildings of the city.***Agenda Item No. 2.20****Annexure XX****Progress Report of the Institute****Institute Achievements**

Total Research Papers –	44
Total Patents-	06
Book Published-	02
PhDs awarded-	04

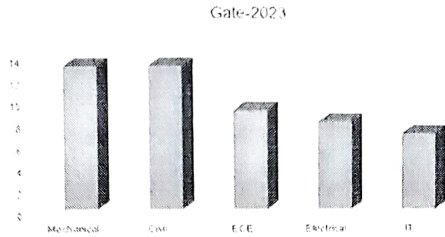
- Civil- 10 SCI/Scopus Papers  
05 Patents  
PhD-1 Awarded
- Mechanical- 9 SCI/Scopus Papers  
PhD-1 Awarded
- Pharmacy- 4 SCI/Scopus Papers  
PhD- 1 Awarded
- Information Technology- 2 Scopus Papers  
BBAS software developed  
Book titled “Programming for problem solving” published.
- Electrical- 3 SCI/Scopus Papers  
01 Patent
- ECE- PhD- 2 Awarded  
Papers-14
- Leather- 2 SCI/Scopus Papers
- Dr. Ashish Kumar Srivastava (Head of Department, Mechanical Engineering & Biomedical & Robotics Engineering Department) is in **2% scientists of the world 2022 & 2023**  
*The Governing Body noted and appreciated for the same.*

**Agenda Item No. 2.21****Annexure XXI****Students Achievements/Placements**

Many students have cleared national level examinations and 183 students got placements, Our 50 B.Tech. students have qualified GATE and 19 B.Pharm. students qualified GPAT




- 50 Students Qualified the GATE-2023 from MIT Muzaffarpur  
(Ramakar thakur Mechanical, 599 rank)  
Mechanical- 13, Civil-13, Electrical-8, ECE-9 & IT-7



- Ritesh Kumar ,Mechanical (2019 pass out) selected in NPCIL
- Ramakar thakur , Mechanical (2022 pass out) selected in BARC.

NPCIL- Nuclear Power Corporation of India Limited, Mumbai  
BARC- Bhabha Atomic Research Centre, Mumbai

*The Governing Body noted and appreciated for the same. Further, they gave suggestions to improve the same in the future.*

#### Agenda Item No. 2.22

Annexure XXII

Laboratory visits by PM Shri Jawahar Navodaya Vidhyalaya students on 20/12/2023.

A batch of 80 students along with faculty Dr. Anil Kumar of PM Shri Jawahar Navodaya Vidhyalaya students visited the institute to get acquainted with various laboratories of the institute. Students took keen interest in the scope of various discipline.

*The Governing Body noted and appreciated for the same.*

#### Agenda Item No. 2.23

Annexure XXIII

Toppers awarded on 15<sup>th</sup> August, 2023

Top 3 students of batches 2018, 2019, 2020 & 2021 were selected & awarded

*The Governing Body noted and appreciated for the same.*

#### Agenda Item No. 2.24

Annexure XXIV

**Feista 2023** was held from August 10-12, 2023 organized by JUNOON, the Cultural Committee of the Institute.

*The Governing Body noted and appreciated for the same.*

#### Agenda Item No. 2.25

Annexure XXV

##### Prakriti Club Activities

Prakriti Club celebrated environment day and earthquake day.

*The Governing Body noted and appreciated for the same.*

#### Agenda Item No. 2.26

Annexure XXVI

Yearly Mandatory certificate (structural ability certificate) to be issued by the PWD for extension of approval of the institution by AICTE.

The Institute will provide format to PWS building division and accordingly the mandatory certificates will be issued by the competent authority of PWD-Building, Division

*It is being done.*

#### Agenda Item No. 2.27

Annexure XXVII

NPTEL SWAYAM course  
298 candidates (faculty and students) attended different courses of NPTEL. Total 195 got certified which includes 10 course toppers, 10 golds, 19 silvers, 82 elite certificates.

*The Governing Body noted the same*

**Agenda Item No. 2.28**

Visit to Bhikhanpura Substation

**Annexure XXVIII**

A batch of 58 students of 2021 batch of Electrical Engineering visited the Bhikhanpura Substation to get acquaint themselves with power distribution.

*The Governing Body noted the same*

**ITEM NO. 03: To report the ratification taken on the minutes of the Governing Body meeting held on February 05, 2024**

**Agenda Item No. 3.1**

Disciplinary action against 7 students were taken by Disciplinary Committee vide memo no. 2142 dated 27/12/2023

**Annexure I**

The matter related to Mr. Faizan Ali- a letter vide ref no. EE/1535 dated 02/02/2024 has been sent to his parents regarding his absence from Institute.

*The Governing Body noted the same. Further, the Chairman desires that the time frame must be of three to six months be finalised for removal of black dot as per office order no. 1952 dated 17.11.2023.*

**Agenda Item No. 3.2****State vs Baijoram Court Case****Annexure II**

reference no. 1930 dated 14/11/2023

Letter was sent to DM

*The Chairman has directed the Nodal officer (legal) of the Institute to be in touch with DDC for the needful.*

**Agenda Item No. 3.3****Renovation of Audio Visual Hall.****Annexure III**

Supt. Engineer, PWD Building was asked to prepare detailed project report (DPR) within one month from the impaneled consultant. Project will be undertaken preferably on turnkey basis.

Completed

*The Chairman and Governing Body members noted the same and instructed the BCD to adherence the time limits and further instructed to arrange regular meeting with Institute administration with the officials of BCD to monitor the progress.*

**FOR APPROVAL**

**ITEM NO. 04: To report the approval taken on the minutes of the Governing Body meeting held on February 05, 2024**

**Agenda Item No. 4.1****Annexure I**

Provision of one guest room in the hostels for the stay purpose of Experts/Guests and Parents of the Students

*The Governing Body approved the proposal related to provision of guest rooms in all the hostels in the Institute with furniture*

**Agenda Item No. 4.2****Annexure II**

Honorarium for Expert lecture

Recommendation for Payment of Honorarium to Guests for lectures/ seminars/ workshop/ meeting etc. Person from INIs & industry experts 5000/-, person from other institutes 4000/-for associate and above,3000/- for assistant professor/contractual faculty

*OMare* 14

**Agenda Item No. 4.3**

**Annexure III**

Repair/Maintenance, Renovation and Construction of wall and other Agendas in the Administrative and Academic Block.

Supt. Engineer, PWD Building assured that the work order along with BOQ of all ongoing work will be provided immediately to the institute and directed the EE/AE to submit the progress of all on going works with necessary details including quality control inspections to the Institute. In future, the concerned department will consult the college before submitting DPR to the competent authority to avoid non-inclusion of some work/area.

Under progress

*The Governing Body noted the same and instructed the BCD to adherence the time limits of the complete further instructed to arrange regular meeting administration with the officials of BCD to monitor the progress.*

**Agenda Item No. 4.4**

**Annexure IV**

Repair and Renovation of Existing Sewage system of campus.

Since the life of sewage system is almost over, the PWD Building Division will prepare a Detailed Project Report (DPR) for technical and financial approval from the competent authority on priority basis.

No repair and renovation has been sewage system proposed by MSCL.

*The Governing Body noted the same and instructed the BCD to adherence the time limits of the complete further instructed to arrange regular meeting administration with the officials of BCD to monitor the progress.*

**Agenda Item No. 4.5**

**Annexure V**

Construction of Main Kachha Drain through the campus.

PWD Building division should find out whether this Kachha drain system can come under smart city project and if yes, necessary funds should be sanctioned with approval from governing agencies. Otherwise, PWD Building Division need to prepare a DPR and submit it for necessary action.

It is under process from BCD end.

*The Chairman and Governing Body members noted the same and instructed the BCD to adherence the time limits of the complete further instructed to arrange regular meeting administration with the officials of BCD to monitor the progress.*

**Agenda Item No. 4.6**

**Annexure VI**

Restoration of water supply in the campus through existing overhead tank.

Recently, A NOC regarding land availability has been requested by MD MSCL. Accordingly, the institute has given the clearance for land.

Provision of Street lighting and Urgent replacement of existing old dilapidated wiring in hostel and residential area.

*The Governing Body noted the same and instructed the BCD to adherence the time limits of the complete further instructed to arrange regular meeting administration with the officials of BCD to monitor the progress.*

**Agenda Item No. 4.7**

**Annexure VII**

**Consultancy Policy**

Consultancy Policy for different Government Engineering Colleges and Government polytechnic colleges under the state government vide departmental letter no. 4425 dated 06/12/2023

*The existing consultancy rule and distribution as per details mentioned below:*

Principal-1.0 unit

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*HOD-1.0 unit**Test Team:-**Asso. Prof.-0.68 unit**Asst. Prof.-3.02 unit**Lab Asst.-0.4 unit**Principal Office- 0.5 unit**Lab Peon- 0.15 unit**Asst. To consultancy cell- 0.25 unit*

*Further this rule will continue up to the implementation of new consultancy policy under process as intimated by reference no. 4425 dated 06.12.2023.*

*The Governing Body of the institute noted the same and instructed to follow the departmental guidelines in this regard.*

**Agenda Item No. 4.8****Annexure VIII****MOM of Head of department meeting**

New proposals finalized by HODs of different departments of the Institutes (minutes of the meeting attached)

*The Governing Body noted the same*

*Resource persons to deliver classroom lecture in the subject Biology, accountancy and management for the existing courses where no faculty position is sanctioned/available in the institute on hourly basis as per rule.*

*To construct new building for state of the art Library was proposed by the Chairman and take necessary steps for approval from the department.*

**Agenda Item No. 4.9****Annexure IX****Proposal for Tender of Outsourced services**

Following Suggestions have been made:-

1. The tenure may be initially for 11 month which may be further extendable up to 03 years based on the satisfactory performance.
2. The attendance of all the staffs shall be managed by biometric instead of manual register which is monitored by supervisor
3. supervisor shall be proficient in computer or diploma in computer will be preferred and minimum eligibility is 10+2

*The Governing Body noted and approved the proposal related to outsourced services.*

**Agenda Item No. 4.10****Annexure X****Proposal for Centre for Energy and Environment**


*The Governing Body approved the proposal related to creation of Centre for Energy and Environment in the Institute which will take up various activities related to Energy Environment and other allied areas.*

**Agenda Item No. 4.11****Annexure XI**

Allotment of land for Institution of Engineers (India) Muzaffarpur Local Centre, inside MIT Campus.

Institution of Engineers (India) Muzaffarpur Local Centre, is working in the building of the institute since 1969. the aim and objective of the institute is to provides a platform to students for participation in various technical activities. Further they have submitted a proposal related to allotment of land in the campus for construction of building vie letter no. 750 dated 02.02.2024.

*The matter was discussed and deliberated in detailed and finally Governing Body agreed to forward the proposal related to the 4500 sq.ft. of land on lease basis to the DSTTE, Govt. of Bihar for its consideration.*

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**Annexure XII**



**Provision of Best Teacher Award**

The Govt. Body has gone through the proposal related to provision of "Best Teacher Award" on the basis of prescribed performs. The award will be considered based on quantitative evaluation of performance by a committee duly constituted by the principal of the Institute. The Governing Body appreciated the same and approved it.

*The Governing Body noted and approved the same.*

**Agenda Item No. 4.13**

**Medical Facility for the institute**

**Annexure XIII**

The institute requires medical facility inside the campus for the students, faculty, staff and their family member (Approx no. of students-1600, no. of faculty and staffs with their family-400)

*The Governing Body noted and agreed to take facility of medical officers along with para medical staffs (Nurse and compounder) for the students, faculty, staff resided in the campus on contract basis from the internal fund of the institute.*

**Agenda Item No. 4.14**

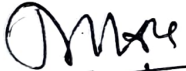
**Intern as Typist/data entry operator for the institute**

**Annexure XIV**

The institute requires typist and data entry operator for smooth official work

*The Governing Body noted and agreed to hire intern on stipend basis Rs.10000/- per month for the work of typist and data entry operator from the internal fund of the institute.*

**The meeting ended with formal vote of thanks to the chair by the principal.**

  
29/2/2024

(M. K. Jha)  
Member-Secretary  
Principal, MIT, Muzaffarpur

  
29/2/2024

(Gopal Meena, I.A.S.)  
Commissioner, Tirhut Division  
-cum-Chairman, Governing Body  
MIT, Muzaffarpur