

MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR
Department of Science, Technology & Technical Education, Government of Bihar

NOTICE

Ref. No.: IC/MIT/05/25

Date: 18/12/25

Subject: Meeting regarding PoSH Awareness Programme to be held on 24.12.2025

A meeting of the **Internal Complaints Committee (ICC)** is hereby scheduled to discuss and finalize the arrangements for the **Awareness Programme on the Prevention of Sexual Harassment of Women at Workplace (PoSH) Act, 2013**, proposed to be held on **24.12.2025** at Muzaffarpur Institute of Technology, Muzaffarpur.

The meeting will discuss the following matters:

1. Finalization of the programme schedule and venue.
2. Identification of resource person/speaker for the awareness programme.
3. Planning of awareness activities and dissemination of information regarding the PoSH Act, 2013.

Date & Time: 18/12/2025, 11:00am

Venue: Presiding officer's chamber, MIT, Muzaffarpur

S. Bala
18/12/25

Presiding Officer

Internal Committee, MIT

Institution: Muzaffarpur Institute of Technology, Muzaffarpur

Date: 18/12/25

Time: 11:00 am

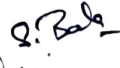
Venue: Presiding officer's chamber

Organized by: Internal Committee (IC), MIT, Muzaffarpur

Agenda

1. To discuss and finalize the planning, arrangements and responsibilities for organizing the **PoSH Awareness Programme scheduled to be held on 24.12.2025.**

Members Present:

1. Dr. Kumari Shail Bala 
2. Dr. Shweta Kumari 
3. Dr. Vijay Kumar 
4. Prof. Aarti Kumari
5. Mrs. Kumud Sinha 

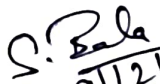
Key Points Discussed

1. An **Awareness Programme on the PoSH Act, 2013** will be organized on **24.12.2025** at the Institute.
2. The programme will focus on creating awareness among students, faculty members and staff regarding **sexual harassment at the workplace, preventive measures, rights and responsibilities, and the complaint redressal mechanism.**
3. A two **resource person/expert** will be invited to deliver an informative session on the PoSH Act and related issues.
 - ❖ Mrs. Noor Sultana
District and Additional Sessions Judge, Muzaffarpur, Bihar
 - ❖ Dr. Salim Jawed (Law)
Director, Directorate of Distance Education, Patna University, Patna

Resolutions/Decisions

After detailed discussion, the committee unanimously resolved to organize the **PoSH Awareness Programme on 24.12.2025** and to make all necessary arrangements for its smooth and effective conduct. The ICC members were requested to coordinate with the concerned authorities and ensure timely completion of the assigned responsibilities.

The meeting concluded with a vote of thanks to the Chairperson and all the members present.


18/12/25

Presiding Officer

Internal Complaints Committee (ICC)

Muzaffarpur Institute of Technology, Muzaffarpur