

MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR
Department of Science, Technology & Technical Education, Government of Bihar

NOTICE

Ref. No.: IC/MIT/07/26

Date: 04/08/26

Subject: Meeting for Awareness -cum-Orientation Programme to be held on 08/08/2026

All concerned are hereby informed that an **Awareness-cum-Orientation Programme** is proposed to be organized by the **Internal Complaints Committee (ICC)** of Muzaffarpur Institute of Technology, Muzaffarpur on **08/08/2026**.

The programme aims to create awareness among the participants regarding the objectives, functioning, roles and responsibilities of the **Internal Complaints Committee (ICC)** and to familiarize them with the provisions of the **Prevention of Sexual Harassment (PoSH) Act, 2013**.

All concerned are requested to attend the programme and actively participate in the session.

Date & Time: 04/08/2026, 02:00pm

Venue: Conference Room, MIT, Muzaffarpur

S. Bala
04/08/26
Presiding Officer

Internal Committee, MIT

Institution: Muzaffarpur Institute of Technology, Muzaffarpur

Date: 04/08/26

Time: 02:00 pm

Venue: Conference Room

Organized by: Internal Committee (IC), MIT, Muzaffarpur

Agenda:

1. To discuss and finalize the arrangements and modalities for organizing the **Awareness-cum-Orientation Programme** by the Internal Complaints Committee (ICC) on **08/08/2026**.

Members Present:

1. Dr. Kumari Shail Bala
2. Dr. Shweta Kumari
3. Dr. Vijay Kumar
4. Prof. Aarti Kumari
5. Mrs. Kumud Sinha

S. Bala
08/08/26
[Signature]

Proceedings of the Meeting

The meeting commenced with a welcome address by the Presiding Officer of the Internal Complaints Committee. The importance of conducting an Awareness-cum-Orientation Programme was discussed with the objective of creating a safe, respectful and inclusive environment within the Institute.

The following points were discussed and decided:

1. Awareness regarding PoSH Act:

It was decided that the programme would provide participants with basic awareness about the **Prevention of Sexual Harassment of Women at Workplace Act, 2013 (PoSH Act)**, its objectives and significance. The chief guest for this programme is Mrs. Sweta Kumari Singh Principal District & Sessions Judge, Muzaffarpur

2. Orientation on ICC:

Participants would be briefed about the constitution, role, responsibilities and functioning of the **Internal Complaints Committee (ICC)**.

3. Participation:

Faculty members, staff and students were encouraged to participate actively in the programme and make effective use of the orientation session.

Resolution

After discussion, the committee unanimously resolved to organize the **Awareness-cum-Orientation Programme on 08/08/2026** and to ensure that the programme is conducted effectively with active participation of the Institute community.

The meeting concluded with a vote of thanks to the Chair/Presiding Officer and all members present.

S. Bala
04/08/26

Presiding Officer

Internal Complaints Committee (ICC)

Muzaffarpur Institute of Technology, Muzaffarpur